

Coconino County Accommodation School District

Public Board Meeting Minutes

February 13, 2025

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, February 13, 2025, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; John Phelps, Director of Exceptional Student Services; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

None.

III. CONSENT AGENDA

A. Written Reports

****Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.***

1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared a few highlights from his report:

- Worked with Erin Tutay to craft and submit the FY 2026 Impact Aid Grant Application.
- Attended PHS "staff huddles" before the day began.
- Attended weekly Zoom meetings with John Heiderscheidt regarding the "School Violence Prevention Program" Grant (SVPP Grant).
- Attended a mid-cycle COGNIA meeting with Emily Morton and Krista Anderson.
- Upcoming events: Working with both principals and Ms. Tutay to develop 2025-2026 calendar.

2. Les Hauer, Ponderosa High School

Mr. Dirksen shared a few highlights of Mr. Hauer's report:

- Mrs. Lyons and Mr. Hauer met with representatives from AZ at Work.
- Began the process of implementing ETC as the new SIS host and support.

- Received a donation of 30 gift cards from Chick-fil-A to award to students for various accomplishments.
 - The PHS faculty conducted an analysis of policy, procedures, and guiding documents against COGNIA recommendations for the mid-cycle progress report.
 - Thirteen students visited Little America to observe cooking and baking presentations.
3. Traci Parker, Tse' Yaato' High School
Ms. Parker shared a few highlights from her report:
- Met with 25 potential students and had 18 enroll.
 - Held recruitment activities for a special education teacher.
 - Facilitated staff collaboration to develop a FY26 draft calendar.
 - Created spreadsheet to capture data for Eggstatic grant report. The chickens produce about 12 ends a day and the eggs are going home with students, which addresses food insecurity.
 - Networked with community agencies for collaborative activities including the National Park Service, City of Page, Page Library, AZ @ Work, Coconino Community College, Coconino County Juvenile Probation, and Coconino County Health Services.
 - Held the Spring Service-Learning Day with CUDDLES & BeeHive Assisted Living.

President Mango-Paget gave Ms. Parker and her team special accolades for their hard work.

4. Erin Tutay, Director of Business Services
Ms. Tutay shared a few highlights from her report:
- Completed the FY24 annual USFR audit with Heinfeld Meech.
 - Processed and uploaded the W2s and 1099s to the prospective governmental entities before the due date of 1/31/25.
 - Dave Dirksen and Ms. Tutay submitted the FY26 Impact Aid application before the due date of 1/31/25.
 - Submitted the district's transportation for the 100th day to the state before the due date of 2/5.
 - Completed The Trust Cyber Liabilities Collection and uploaded before the due date of 1/31/25.
5. John Phelps, Director of Exceptional Student Services
- Attended 4 special education-related meetings for the month of January.
 - Visited Tse Yaato High School on 01/08/2025 and 01/21/2025.
 - Met with ADE Homeless State Director with Anna Eskridge on 01/10/2025 with follow up on 02/06/2025.

- Met with NACA on 01/13/2025 for monthly meeting and updates.
- Attended the McKinney Vento Conference 01/29-01/30.
- Submitted the ADE Teacher Attrition Survey due 01/31/2025.
- Began administering the AZELLA Spring Reassessment.
- Will participate in Cognia Accreditation mid-cycle meeting 02/06/2025 and 02/07/2025.

6. Emily Morton, District AOI Coordinator

Mr. Dirksen shared a few highlights of Ms. Morton's report:

- Completed 45 Day Screeners.
- Identified ELL students and noted this for John Phelps.
- Held meetings with Mr. Hauer, Mrs. Lyons, and Mr. Phelps to prepare for state testing.

President Mango-Paget shared that she was interested in hearing more about COGNIA and how it changes in the future.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget shared that the state facility board funds were currently being reviewed by the appropriation committee and were on hold pending some questions and concerns. She added that Secure Rural Schools funds (SRS) passed the Senate, but not the House in December and that she was not hopeful that SRS would be reauthorized. Because of that, she stated that staff needed to plan how to continue without the funding and the potential closing of the Department of Education. She added that she was concerned about the Impact Aid funding impacting the district.

President Mango-Paget shared that NREL funded the district and there was a private donation of \$13,000 slated for workforce development. She expanded and said that Komfort will come install lighting and Rensair will add air purification and monitoring. She also stated that CBRE will put in the Blue Frontier air conditioners for testing on the building and the Blue Frontier system will hopefully be donated to the school. She also addressed immigration and stated she and Mr. Dirksen would hold a meeting for the school districts. She also stated that she would be analyzing Title 9 impacts. Finally she asked for enrollment numbers for the schools to be included on future reports.

C. Approval of Minutes:

- January 8, 2025, Board Meeting Minutes

President Mango-Paget approved the January 8, 2025, Board Meeting minutes.

IV. **PRESENTATIONS**

None.

V. **DISCUSSION ITEMS**

- A. Discuss appointing John Phelps to serve as the school district's McKinney-Vento Homeless Youth Liaison.

Mr. Dirksen stated that every school district in Arizona is required to have a McKinney-Vento Homeless Youth Liaison. Mr. Phelps added that there need to be written procedures created on how to identify homeless students. He added that the Arizona Department of Education did not have a process to monitor homeless education services, and they are implementing policies now. President Mango-Paget suggested that Peter Lange in Pima County could be a good resource for TAG students.

- B. Discuss appointing Lauri Carney as a volunteer math tutor for Ponderosa High School.

Mr. Dirksen stated that Ms. Carney is a retired college professor and has volunteered to be a math tutor at the school and that the fingerprint clearance card was provided. Mr. Dirksen stated that Ms. Carney would like to volunteer at T School.

- C. Discuss approval of the Coconino County Accommodation School District Threat Assessment Procedures.

Mr. Dirksen stated that Mr. Heiderscheidt had vetted the procedures. President Mango-Paget stated that she reviewed the procedure and that it would assist with the SVPP grant. She publicly thanked the sheriff's office for their assessment and recommendations. Mr. Dirksen added that the auditor general had ordered audits on school safety.

- D. Discuss changing the March 3, 2025, regular board meeting time from 4:00 p.m. to 9:30 a.m.

President Mango-Paget stated that she was postponing her visit to D.C. and was now planning to go mid-March, early April. She added that she would go to Fredonia-Moccasin Unified School District for the Right to Read meeting later in the day, so holding the meeting at 9:30 a.m. would work best for her.

- E. Discuss the District's Indian Policies and Procedures.

Mr. Dirksen stated that it would not be long until he sends the current Indian Policies and Procedures out to Chapter Houses for their input and that he will then revise the procedures and send them to the Board for the 25-26 school year.

VI. **ACTION ITEMS**

- A. Approve appointing John Phelps to serve as the school district's McKinney-Vento Homeless Youth Liaison.

President Mango-Paget approved appointing John Phelps to serve as the school district's McKinney-Vento Homeless Youth Liaison.

- B. Approve appointing Lauri Carney as a volunteer math tutor for Ponderosa High School.

President Mango-Paget approved appointing Lauri Carney as a volunteer math tutor for Ponderosa High School.

- C. Approve the Coconino County Accommodation School District Threat Assessment Procedures.

President Mango-Paget approved the Coconino County Accommodation School District Threat Assessment Procedures.

- D. Approve changing the March 3, 2025, regular board meeting time from 4:00 p.m. to 9:30 a.m.

President Mango-Paget approved changing the March 3, 2025, regular board meeting time from 4:00 p.m. to 9:30 a.m.

- E. Approval of Payroll and Accounts Payable Vouchers for CCASD

I. Payroll Vouchers:

1. Voucher # 13 \$70,002.02
2. Voucher # 14 \$68,185.32
3. Voucher # 15 \$69,109.84

II. Accounts Payable Vouchers:

1. Voucher # 2525 \$17,529.28
2. Voucher # 2526 \$5,776.60
3. Voucher # 2527 \$6,779.88
4. Voucher # 2528 \$3,698.70
5. Voucher # 2529 \$6,301.58
6. Voucher # 2530 \$4,321.20
7. Voucher # 2531 \$13,642.28
8. Voucher # 2532 \$8,349.95

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

- Mr. Dirksen – Approval of School Calendars for 25-26 school year
- Mr. Dirksen – Finalize stipend paperwork for Emily Morton to run summer school online program
- President Mango-Paget – contracts for NREL work (hopefully start in April/May)
- Ms. Tutay – Employee contracts – April

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

Mr. Dirksen acknowledged all the incredible work that Ms. Tutay did to accomplish a great audit report.

Mr. Dirksen spoke about the systems accreditation and stated that the school district needs to file by December 2025. During the 26-27 year will be candidacy review and 27-28 for accreditation.

Mr. Dirksen pointed out that the next meeting is two and a half weeks away.

Ms. Tutay acknowledged Anna and Tina for their help in the audit with only three deficiencies in student data.

Ms. Morton thanked Ms. Eskridge for her help with the online school and she thanked Ms. Parker for her assistance and guidance.

President Mango-Paget shared some words about preparation for the next few years and keeping it positive.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:12 a.m.

Next Meeting date: Board Meeting – March 3, 2025 – 9:30 am

Dated this 3 day of March, 2025.

By:  _____

President Cheryl Mango-Paget