

Coconino County Accommodation School District

Public Board Meeting Minutes

November 6, 2024

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, November 6, 2024, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Emily Morton, District AOI Coordinator; Traci Parker, Principal, Tse'Yaato' High School; John Phelps, Director of Exceptional Student Services

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

None.

III. CONSENT AGENDA

A. Written Reports

**Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.*

1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared a few highlights from his report:

- Received signed Impact Aid Source Checks Forms from an additional six Chapter Houses
- Attended onboarding meeting for CAVIAT Governing Board
- Attended weekly meetings with John Heiderscheidt.
- He stated he will continue meeting with Chapter Houses to get 100% participation for the Impact Aid Source Check Forms.

2. Les Hauer, Ponderosa High School

Mr. Hauer shared a few highlights from his report:

- Worked with CCSO on a security assessment
- Students had their first attempt to pass their civic exam, and they incorporated the findings into the government course curriculum.

3. Traci Parker, Tse' Yaato' High School

Ms. Parker shared a few highlights from her report:

- The school held a family fun Friday on October 4, 2024, participated in the City of Page's National Night Out to promote TYHS, and conducted a monthly fire drill.
- They hosted John Phelps on campus.
- Visted LeChee, Boadawy, Kaibet, and Tonalea chapter houses for Impact Aid signatures.
- Hosted several guest speakers to enhance students' employment skills.
- Expanded the Eggstatic program.

President Mango-Paget shared her thanks with Ms. Parker for her hard work with the chapter houses and with the school. She added that she would speak with Ms. Parker about her work with Navajo Technical Institute.

4. Erin Tutay, Director of Business Services

Mr. Tutay highlighted:

- Processed payroll for periods seven, eight, and nine.
- Processed the new FY25 accounts payable batches.
- Completed the FY24 Annual Financial Reports.
- Completed the FY24 School-Level AFR.
- Completed the SER report, CSF Narratives report, the quarter three taxes, and the completion report for FY24's IDEA Basic grant.

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps gave a few highlights from his report:

- He gave the breakdown of special education services for quarter two, which showed 0 students in Jail or Juvenile Detention, 12 students at Ponderosa High School, 5 students at Tse' Yaato', and 2 students at CCASD Online.
- He attended three special education related meetings in the month of October.
- Visted Tse' Yaato' three times in October.
- Submitted October 1, 2024, count as required by the ADE.

6. Emily Morton, District AOI Coordinator

Ms. Morton gave a few highlights from her report:

- Collaborated with Therapy Pets to bring more visits to campus
- Collaborated with Donna Lyons to schedule career activities with students.
- Contacted the state to determine the status of the CCASD Online Instruction Letter Grade since the CCRI was not able to be accepted due to lack of students.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget shared that she was working hard on the NREL project and that the team was in the process of interviewing vendors. She stated that she worked with Ms. Tutay on potential matching funds. She also shared that CCESA was not awarded the Pipeline grant and that it was not looking good for SSR funds or the Farm Bill.

C. Approval of Minutes:

- i. October 2, 2024, Board Meeting Minutes
- ii. October 14, 2024, Special Board Meeting Minutes

President Mango-Paget approved the October 2, 2024, minutes and the October 14, 2024, Special Meeting minutes.

IV. **PRESENTATIONS**

A. Terra Birds on the Green Schoolyards Initiative (5 minutes)

Andrea Hartley, Executive Director, Terra BIRDS shared a short presentation on Green Schoolyards. She shared the purpose of the initiative, which was to increase equitable access to nature for all children. She also shared the project details and the story map concept. She added that they would like to interview students and staff who have interacted with the garden at PHS that would be used in the StoryMap.

President Mango-Paget asked if there were plans for this initiative at Tse' Yaato' High School. Ms. Hartley stated that this phase was only for PHS and Killip, but that in the future they would expand to the other schools they are involved with.

Mr. Hauer asked what the timeline was. Ms. Hartley stated that the first round of interviews would be completed by the end of December.

V. **DISCUSSION ITEMS**

A. Discuss hiring Ana Karina Elliott as a substitute teacher for Tse'Yaato' High School.

Mr. Dirksen stated he reviewed the application and attendant materials and recommended approval of the hiring. Ms. Parker added that she had been employed by Page Unified School District for a long time and that she is currently retired and subbing.

B. Discuss a \$1,000 stipend for Traci Parker for off contract work performed with area Chapter Houses.

Mr. Dirksen stated that he was able to present to all 19 Chapter Houses in the western agency of the Navajo Nation. He added that Ms. Parker had given up a lot of personal time working with the Chapter Houses to develop strong relationships with them. The work that she has been doing on the Impact Aid Parent Forms had been done off contract and it was incredibly important.

President Mango-Paget stated her appreciation for Ms. Parker's work.

- C. Discuss moving the December 4, 2024, regular Board meeting to December 2, 2024, at 9:30 a.m.

President Mango-Paget stated that she had a conflicting meeting scheduled for December 4, 2024, for the Wells Fargo/NREL pitch meeting. She also stated that she worked with Mr. Dirksen to update the timeline for submitting items for the meeting.

- D. Discuss the District's Indian Policies and Procedures.

No participation.

VI. **ACTION ITEMS**

- A. Approve hiring Ana Karina Elliott as a substitute teacher for Tse'Yaato' High School.

President Mango-Paget approved hiring Ana Karina Elliott as a substitute teacher for Tse'Yaato' High School.

- B. Approve a \$1,000 stipend for Traci Parker for off contract work performed with area Chapter Houses.

President Mango-Paget approved a \$1,000 stipend for Traci Parker for off contract work performed with area Chapter Houses.

- C. Approve moving the December 4, 2024, regular Board meeting to December 2, 2024, at 9:30 a.m.

President Mango-Paget approved moving the December 4, 2024, regular Board meeting to December 2, 2024, at 9:30 a.m.

- D. Approval of Payroll and Accounts Payable Vouchers for CCASD

- a. Payroll Vouchers:

- 1. Voucher # 7: \$68,768.93
- 2. Voucher # 8: \$68,455.88

- b. Accounts Payable Vouchers:

- 1. Voucher # 2511: \$26,862.47
- 2. Voucher # 2512: \$5,227.82
- 3. Voucher # 2513: \$12,073.19
- 4. Voucher # 2514: \$58,532.92
- 5. Voucher # 2515: \$28,766.00
- 6. Voucher # 2516: \$3,849.57

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

- A. Setting Board Meeting dates for 2025 – Proposed list of meeting dates from February 2025 to January 2026.
- B. Dry run presentation on December 2, 2024, of the NREL presentation
- C. ETC transition with agreement

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**


Mr. Dirksen stated that he would send out the deadlines for submitting items for the next Board meeting and that John Heiderscheidt shared with Mr. Dirksen that he only needed to speak to the principals at the next meeting. Mr. Dirksen shared that SPED enrollment was at 12% and that is an enviable number of enrollments for many districts. He also recognized the work that staff was doing on post-secondary education.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:15 a.m.

Next Meeting date: Board Meeting – December 2, 2024 – 9:30 am

Dated this 2 day of December, 2024.

By: 

President Cheryl Mango-Paget