

## Coconino County Accommodation School District

### Public Board Meeting Minutes

September 4, 2024

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, September 4, 2024, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Erin Tutay, Director of Business Services; Les Hauer, Ponderosa High School Principal; Emily Morton, District AOI Coordinator; Koren Brown, Executive Director, Forging Youth Resilience; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School

#### I. OPENING ITEMS

##### A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

#### II. CALL TO THE PUBLIC

*Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.*

None.

#### III. CONSENT AGENDA

##### A. Written Reports

##### 1. Dave Dirksen, Chief Education Officer

Mr. Dirksen gave a few highlights from his report. They included:

- He addressed all the PHS students and staff on the first day of school.
- He completed revisions of District's Indian Policies and Procedures.
- He gave an update on the Facility Management Guide
- He worked with Casey Lakefoot to strategize plan for remediation of mice at Juvenile Court Services location at Tse' Yaato' High School.
- There was a remodel of the online classroom.
- He completed conflict of interest training.

##### 2. Les Hauer, Ponderosa High School (PHS)

Mr. Hauer gave a few highlights from his report. They included:

- PHS staff kicked off the school year with a team building event at the Arizona Nordic Village.
- He attended the INREL IN2 event in Colorado.
- PHS welcomed about 30 new students to PHS.
- PHS conducted emergency procedures and drills.
- He worked on the transition from ETC.
- He worked with Koren Brown from Forging Youth Resilience (FYR).
- PHS hosted first family night with about 35 participants.

President Mango-Paget asked Mr. Hauer to share the student interviews with her.

### 3. Traci Parker, Tse' Yaato' High School

Ms. Parker gave a few highlights from her report. They included:

- Tse' Yaato' had an enrollment in the mid-50s, with 92% Native students and 50% adult student.
- Tse' Yaato' hosted John Phelps, Josie Hammond, and Cassidy Welch.
- She coordinated with leaders to attend chapter house meetings
- She conducted OJT interviews and submitted the documentation.
- She worked with Josh Adams on elective course
- She stated that the Art and Leisure class had several guests
- TerraBirds was working on landscaping and Ph levels in the soil at Tse' Yaato'
- She worked on the 301 Plan
- The first family fun Friday at Tse' Yaato' would happen on September 6, 2024.
- Tse' Yaato' hosted a CCC Back-to-School event and attended the Page National Night Out events.

Mr. Dirksen highlighted a few updates from Ms. Parker's report regarding the 37 students from four Navajo tribes. The names of the students would be reported to the chapter houses for source check forms. Mr. Dirksen stated that the number of students was very healthy.

### 4. Erin Tutay, Director of Business Services

Ms. Tutay gave a few highlights of her report. They included:

- She processed payroll.
- She finished District Conflict of Interest training.

- She worked on training Anna Erickson on Payroll.
- She worked on the AFTs.
- She completed a classroom site form report.
- The final grant reimbursement was completed.
- She attended NAPEBT strategic retreat, NAPEBT committee, and board meetings.

President Mango-Paget stated that the AFRs will need to be approved on October 14, 2024, so a special meeting would need to be held.

#### 5. John Phelps, Director of Exceptional Student Services

Mr. Dirksen gave a few highlights from Mr. Phelps report. They included:

- That there were 16 students serviced.
- John participated in IDEA conference.

#### 6. Emily Morton, District AOI Coordinator

Ms. Morton gave a few highlights. They included:

- There were 28 enrolled students enrolled with one student in SPED.
- She stated that there were 5 pending enrollments for quarter two and that a few students were dropped and one student transferred to another program.
- She stated that the Tuesday/Thursday schedule seemed to be working well.
- She spoke about troubleshooting with the online programs.
- AOI hosted some therapy dog visits and hosted an orientation for students and parents.
- She worked on a 301 plan.
- She attended active learning seminar at CCC.
- She started a new class at NAU.

### B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget stated that the next board meeting will be October 2, 2024, rather than October 9, 2024, due to other commitments. She added that she was working on the liquidation contracts out for ESYR funds which need to be obligated by September 30, 2024. The funds will be used on counselors at both schools through December 30, 2024, TerraBirds contract through December 30, 2024, and mental health contractors. She added that the staff should save the date for HEAL conference June 3, 2024, and June 4, 2024. She also gave an update on the INRL project. She stated that Ms. Tutay and Mr. Dirksen would need to be interviewed for the project

interviews. She also thanked Erin for her work on the project to help evaluate the current carbon emissions.

C. Approval of Minutes:

- i. August 5, 2024, Board Meeting Minutes
- ii. August 5, 2024, Public Hearing Minutes – Correction to change the title from “Public Hearing 1 of 1” to “1 of 2.”
- iii. August 12, 2024, Special Board Meeting Minutes

President Mango-Paget approved the minutes with the one noted change.

IV. **PRESENTATIONS**

None

V. **DISCUSSION ITEMS**

- A. Discussion of the proposed Instructional Time Model (ITM) for the 2024-2025 school year.

Mr. Dirksen stated that the second public hearing was held prior to the meeting. The only suggested change was to add the online district to the ITM.

- B. Discussion of the district's Indian Policies and Procedures for the 2024-2025 school year.

Mr. Dirksen stated that the discussion was held annually, and the revised policies incorporated feedback from the State and the Chapter House partners. He added that policies two and four had been expanded to include specific timelines. Mr. Dirksen stated that feedback included not using the word Indian, but changing the title would require an act of Congress.

- C. Discussion of the proposed “Facilities Management and Maintenance Guide” for the Coconino County Accommodation School District.

Mr. Dirksen reviewed the guide and highlighted the important items to read. He also spoke about how the guide was developed and the different sections of the guide. He suggested reading the guide's summary to understand the guide and added that it was always a work in progress.

President Mango-Paget stated that she asked for this to present to the State facility board for potential support and it will need to be integrated with the INREL project.

- D. Discussion of FY25 Prop 123 Payment to Administrative Staff.

Ms. Tutay stated that this would be the last year for administrative staff to receive Prop 123 payments. She added that the amount for FY25 was not out yet and that the state may extend Prop 123 for teachers only.

- E. Discussion of FY25 Teacher Prop 301 Performance Pay for December and May payouts.

Ms. Tutay stated that the average monthly payments were a little less than the previous year and that Prop 301 payments were based on Full-time Equivalents.

- F. Discussion of Tse'Yaato' High School's elective course: "Civics: Rights & Responsibilities"

Ms. Parker spoke about the creation of the course and the components of the course. She added that the syllabus looked great and that she supported the class.

President Mango-Paget stated she was excited about the course.

- G. Discuss the appointment of volunteer instructor Koren Brown to facilitate a fitness program at PHS as part of the Forging Youth Resilience (FYR) Flagstaff.

Mr. Hauer introduced Ms. Brown and he discussed the syllabus and the program. He addressed the benefits to the students for not only fitness, but also for their project-based learning.

Ms. Brown added that she was excited to start at the school. She explained that FYR went through a reorganization last year, and they developed a program based on the school year that addressed community and connection through fitness activities. She addressed the incentives that would be offered to the students for participation. She added that the classes were based on functional fitness. She stated that the non-profit had their own funding and that she hoped to involve the students into the community as volunteers. She added that PHS would be their first high school program, and they would evaluate the program through surveys with an external contractor.

President Mango-Paget thanked Ms. Brown for this program opportunity.

Mr. Dirksen asked if the class would be credit or project-based and who the teacher of record would be, and Mr. Hauer stated that it would be project-based, and Ben McDonald would be the teacher of record.

- H. Discuss the possible partnership with NAU Educational Technology Consortium (ETC) for Synergy student information system hosting and support.

Mr. Hauer spoke about ETC and his experience with it. He addressed the difference between EduPoint and ETC. He added that he had a better

experience with ETC with support and that they were Arizona specific. He stated that they manage about 70% of Arizona School Districts and they were able to prompt staff about items that they do not handle. He added that ETC was also better on the backend and with uploading information and ETC had CCR tracking in the student system

President Mango-Paget stated she spoke to Ms. Tutay about the costs and that Ms. Tutay explained the software would be a bit more expensive, but that her opinion was that the support would be a huge asset to keep the district in compliance. Mr. Hauer stated that some things to offset the costs would be travel for conferences and the level of support. Mr. Dirksen asked when the switch could be made. Mr. Hauer stated that it could be implemented right away. Ms. Tutay asked about FY25 payment for EduPoint and how that would work with switching to ETC with Synergy. Mr. Hauer stated there would be credits for the FY25 payments and the information would be contained within a future contract.

VI. **ACTION ITEMS**

- A. Approval of the proposed Instructional Time Model (ITM) for the 2024-2025 school year.

President Mango-Paget approved the proposed Instructional Time Model (ITM) for the 2024-2025 school year.

- B. Approval of the district's Indian Policies and Procedures for the 2024-2025 school year.

President Mango-Paget approved the district's Indian Policies and Procedures for the 2024-2025 school year.

- C. Approval of the proposed "Facilities Management and Maintenance Guide" for the Coconino County Accommodation School District

President Mango-Paget approved the proposed "Facilities Management and Maintenance Guide" for the Coconino County Accommodation School District.

- D. Approval of FY25 Prop 123 Payment to Administrative Staff.

President Mango-Paget approved the FY25 Prop 123 Payment to Administrative Staff.

- E. Approval of FY25 Teacher Prop 301 Performance Pay for December and May payouts.

President Mango-Paget approved the FY25 Teacher Prop 301 Performance Pay for December and May payouts.

- F. Approval of Tse'Yaato' High School's elective course: "Civics: Rights & Responsibilities."

President Mango-Paget approved Tse'Yaato' High School's elective course: "Civics: Rights & Responsibilities."

- G. Approve the appointment of volunteer instructor Koren Brown to facilitate a fitness program at PHS as part of the Forging Youth Resilience (FYR) Flagstaff.

President Mango-Paget approved the appointment of volunteer instructor Koren Brown to facilitate a fitness program at PHS as part of the Forging Youth Resilience (FYR) Flagstaff.

- H. Approval of Payroll and Accounts Payable Vouchers for CCASD

- a. FY24 Accounts Payable Voucher:
  1. Voucher # 2459 \$50.00
- b. FY25 Accounts Payable Vouchers:
  1. Voucher #2500 \$94,669.91
  2. Voucher #2501 \$10,286.19
  3. Voucher #2502 \$7,486.60
  4. Voucher #2503 \$19,609.02
  5. Voucher #2504 \$22,878.18
  6. Voucher #2505 \$4,147.06
  7. Voucher #2506 \$22,645.72
- c. FY25 Payroll Vouchers:
  1. Voucher # 1 \$27,613.73
  2. Voucher # 2 \$38,610.19
  3. Voucher # 3 \$67,451.72

President Mango-Paget approved the Payroll and Accounts Payable Vouchers as presented for CCASD.

## VII. FUTURE AGENDA ITEMS

- Next meeting will be October 2, 2024.
- Synergy contract
- 301 plans for each staff
- Out of state travel for Tse' Yaato' staff

## VIII. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS

Mr. Dirksen stated that the impact date survey was coming up.

President Mango-Paget thanked everyone for their hard work for the beginning of the school year.

IX. ADJOURNMENT

President Mango-Paget adjourned the meeting at 10:32 a.m.

**Next Meeting date: Board Meeting – October 2, 2024 – 9:30 am**

Dated this 2 day of October, 2024.

By: \_\_\_\_\_

President Cheryl Mango-Paget