

Coconino County Accommodation School District

Public Board Meeting Minutes

February 7, 2024

The Governing Board of the Coconino County Accommodation School District held a Public Board Meeting virtually on February 7, 2024.

VIRTUAL Attendees: Cheryl Mango-Paget, Board President; Dave Dirksen, CCASD Superintendent; Emily Morton, Coordinator of CCASD Online Instruction; Erin Tutay, Director of Business Services; Michelle Despain, Board Secretary; Traci Parker, Tse' Yaato' High School Principal; John Phelps, Director of ESS; Anna Eskridge, Executive Assistant; Les Hauer, Ponderosa High School Principal

I. OPENING ITEMS

Cheryl Mango-Paget, board president called the meeting to order at 3:17 pm.

II. CALL TO THE PUBLIC

No public comments were made.

III. CONSENT AGENDA

A. Written Reports

****Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.***

1. Dave Dirksen, District Superintendent

Dave Dirksen reported that he has been running the district remotely due to a recent surgery experience. He continued to meet with Erin Tutay, Director of Business Services and John Phelps, Director Exceptional Student Services.

Dave has researched the structure of a 4-day school week for possibly the 2025- 2026 school year. He hopes to meet in March with the principals and leadership team to discuss this idea and the impact to the students. He also will confer with Erin Tutay about the financial impacts to the district if this change is implemented. Dave expressed appreciation to Board President Mango-Paget for her help in reaching out to districts who are currently implementing the 4-day school week model and for their willingness to share their models.

Dave attended morning huddles at PHS.

He received the resignation letter from Lauren Genevro, Ponderosa School Social Worker/ Counselor and requested to have it placed on the February board agenda for board approval.

Dave expressed appreciation for the support he has received while he has been working remotely.

2. Les Hauer, Ponderosa High School

Les Hauer reported that the Emergency Operations Plan (EOP) for PHS has been completed. Students engaged in ski and snowboard lessons and riding at Snowbowl thanks to the generosity of Snowbowl. 15 students have taken the ASVAB. Les collaborated with NACA to develop a referral process for the diversion program to address attendance issues. Beginning in January, Les began submitting referrals for attendance outreach to NACA and Coconino County Juvenile Court. He also reached out to other high schools to solicit help in recruiting students who might benefit from the PHS learning model.

Cheryl thanked Les for reaching out to other schools and working to form partnerships.

3. Traci Parker, Tse' Yaato' High School Principal

Traci Parker reported that due to a shift in the daily schedule, Tse' Yaato' can again offer electives to the students including Employment Skills and Healthy Lifestyles classes. Traci onboarded 2 new staff members and reviewed emergency procedures with all students and staff. Traci collaborated with the school's custodial vendor to remediate water seepage in a classroom from snow melt. She stated that it was a busy professional development month for the staff- Flag IT, CCESA, Corey Fitch and Anna Eskridge all provided instruction to the staff. Traci also researched, prepared, and provided Dave Dirksen, district superintendent, with exploratory information regarding Tse' Yaato' high school moving to a 4-day school week.

Additionally, Traci worked with Kane County School District to gather information regarding creating a tuition agreement for Big Water, Utah students to attend Tse' Yaato' High School.

Cheryl thanked Traci for her work. She expressed appreciation that the change in schedule allowed the students to start back up with TSY employment classes, helping them prepare for the future.

Cheryl expressed appreciation for the work that Traci is doing to help students move forward.

Traci commented that she appreciated Caine County's help and collaboration.

4. Erin Tutay, Director of Business Services

Erin Tutay reported that she processed payroll for pay periods 14 & 15. She processed accounts payable batches weekly. Erin also

attended the NAPEBT board meeting on January 19, 2024. She worked with Executech to implement the Sharepoint "go live" migration on 1/24/24. Erin submitted the General Statement of Assurance and the Self-Assessment in GME. She conducted the new hire orientations for Tina Beckwith, Noah Hurley and Chris Sullivan. Erin also submitted the Impact Aid application to the federal government and the Transportation Route mileage to the state.

Cheryl thanked Erin and Anna for their work to get the Impact Aid submitted.

5. John Phelps, Director of Exceptional Student Services

John Phelps reported that at the time of this report the following students were receiving services: 15 students at Ponderosa High School, 4 students at Tse' Yaato' High School, and 2 students in the CCASD Online Instruction.

John discussed Special Education Policies and Procedures with the school attorney on 1/12/2024. He visited the Tse' Yaato' site on 1/16/2024. John also chaperoned 2 Ponderosa High School field trips in January. He met with CAVIAT superintendent Brent Nielson about bringing CAVIAT into the district. He also participated in 4 special education related meetings for the month of January and completed the AZELLA reassessment training.

Cheryl thanked John for his hard work and expressed hope that he received good feedback from the attorney. She expressed appreciation that John is working with CAVIAT to bring it into the school and expressed hope that it would be available at all 3 sites eventually.

6. Emily Morton, District AOI Coordinator

Emily Morton reported that there are currently 23 students enrolled in the online program with one student pending for the 4th quarter. She reported that on January 24th, students worked with Terra Birds to start their own seeds and learned about the afterschool paid work with Terra Birds. She also stated that students participated in a fire drill and walked to the meeting place (Aquaplex) with Ponderosa High School students. Emily also assisted Anna with a portion of the Office of Civil Rights report. She continues to collaborate with Therapy Dogs on Wednesdays. Additionally, she is coordinating with Richard Clark to plan a clay pottery wheel activity for February 14th.

Cheryl thanked Emily for helping Anna with the civil rights report and thanked Anna for completing the report. She also stated that Richard was practicing on the wheel prior to work the other night and it looks like the students will be in good hands.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

Superintendent Cheryl Mango-Paget reported that she reached out to Mr. Dirksen about the county's 10-year plan and coordinated to involve the youth voice of the Accommodation District in the plan. Cheryl thanked both principals for coordinating to involve students at Ponderosa High School and Tse' Yaato' High School to have a voice and agency with the county's 10-year plan.

Cheryl reported that she is in the midst of preparing an annual report to give to the County Board of Supervisors on the state of the district. She is hoping to polish up the reports she has received from district leadership and combine it with the I&D and Fiscal sides prior to presenting it to the Board of Supervisors.

C. Approval of January 10, 2024, Board Meeting Minutes

Cheryl Mango-Paget, Board President, approved the January 10, 2024, Board Meeting Minutes.

IV. PRESENTATIONS

No presentations were made.

V. DISCUSSION ITEMS

A. Discuss the recommendation to accept Lauren Geneviro's resignation from Ponderosa High School effective May 31, 2024.

Dave Dirksen explained that this falls under his purview as a personnel issue. Lauren did her internship under Emily Morton, and this is her third year of employment. Due to career, family, and personal reasons, she has decided to move on at the end of the year. Dave expressed that the district wishes her the best in her future. He recommends that the board accept her resignation.

Les stated that Lauren wears many hats and does them well. She has been a great asset during his first year at Ponderosa High School.

Cheryl stated that she is sad to see Lauren go, but knows that Lauren will go on to great things and be able to be closer to her family.

VI. ACTION ITEMS

A. Cheryl Mango-Paget, Board President, approved the recommendation to accept Lauren Geneviro's resignation from Ponderosa High School effective May 31, 2024.

B. Cheryl Mango-Paget, Board President, approved Payroll and Accounts Payable Vouchers for CCASD

- a) FY 24: AP Voucher #2428: \$5,463.09
- b) FY 24: AP Voucher #2429: \$46,063.36
- c) FY 24: AP Voucher #2430: \$18,827.11
- d) FY 24: Payroll Voucher #13: \$66,473.62
- e) FY 24: Payroll Voucher #14: \$66,173.04

VII. FUTURE AGENDA ITEMS

Dave stated that he has an agenda item for a future board meeting. He would like to look at the calendar that was adopted last spring and consider changing the order that the snow days were to be used. He may add this as an agenda item.

Cheryl thanked Dave and stated that they could look at the calendar together on paper and discuss it further.

John stated that he plans to add a discussion and action item for the Special Education Handbook that discusses the districts policies and procedures for special education students and parents.

Les stated that he would like to revisit the rodent agreement and place it as an action item for March now that he has met with the attorney.

VIII. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS

Cheryl wished Dave Dirksen a speedy recovery and shared that the leadership team is excited to have him back. She encouraged Dave to take the time to heal and come back with force.

Dave expressed gratitude to the leadership team and others for helping him to lead the district.

Dave also stated that he will reach out to Les and Traci to meet, investigate, and craft proposals for a possible 4-day school week to be discussed at a future board meeting. He is currently leaning towards the 2025-2026 school year but will see how it goes.

Dave thanked the team for their support as he navigated his surgery and recovery.

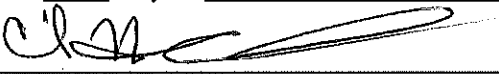
Cheryl congratulated Noah Cordova for making it as a semi-finalist for Rookie Teacher of the Year. She thanked those who wrote letters of recommendations for him.

IX. ADJOURNMENT

Cheryl Mango-Paget, Board President, adjourned the meeting at 4:04 pm

Next Meeting date: Regular Board Meeting will be held on March 6, 2024, at 5:00 pm.

Dated this 6 day of March, 2024.

By: 

President Cheryl Mango-Paget