

Coconino County Accommodation School District

Public Board Meeting Minutes

June 12, 2025

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, June 12, 2025, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; Erin Tutay, Director of Business Services; John Phelps, Director of Exceptional Student Services; Anna Eskridge, Administrative Assistant; Stacy Fobar, Board Secretary.

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

III. CONSENT AGENDA

A. Written Reports

**Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.*

1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared that he:

- Participated in the District's *Registrar Boot Camp*.
- Worked with Ms. Tutay to write and file the *Small Rural School Achievement Grant* (SRSA Grant).
- Completed *Performance Evaluations* for all members of the leadership team.

2. Les Hauer, Ponderosa High School

Mr. Hauer shared that:

- Ponderosa High School hosted a family night introducing summer opportunities for students and graduates. He added that 73 people were in attendance.
- Ponderosa High School upperclass students visited recruiters for the Army, Navy, Marines, and the Air Force to explore opportunities in the military.

3. Traci Parker, Tse' Yaato' High School

Mr. Dirksen shared that Ms. Parker:

- Collaborated with PUSD Business Director and Chartwells site director regarding the FY 26 Food Services Contract.
- Collaborated with staff to create a "tirage" plan for students not passing one or more classes.
- Completed ADE reports: Final On-Track to Graduate, Credit Earned, CCRI

4. Erin Tutay, Director of Business Services

Ms. Tutay shared that she completed the FY26 Proposed Budget and uploaded it to the state and district websites in accordance with the USFR.

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps shared that he:

- Was continuing to update the District ESS Handbook.
- Was working on becoming the certified Vision and Hearing screener for the District.

6. Emily Morton, District AOI Coordinator

Ms. Morton shared that she:

- Was contacting new families interested in summer school or fall 2025 enrollment.
- Scheduled and contacted all new summer students and ensured that they logged in.
- Was gathering information for the Cognia mod-cycle review.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget shared that Mr. Dirksen met with her and they discussed new bills, especially the bill on cell phone use. She added that she was working with Sarah Benatar on the proposed cuts to SNAP. She spoke about HB2956 and added that ADE will now have to track teacher retention. Finally, she discussed the County School Reserve Fund and spoke about the House passing Secure Rural Schools and that it will now go to the Senate.

C. Approval of Minutes:

- i. May 8, 2025, Public Hearing
- ii. May 8, 2025, Regular Board Meeting

President Mango-Paget approved the minutes from the May 8, 2025 Public Hearing and the May 8, 2025 Regular Board Meeting.

IV. **PRESENTATIONS**

V. **DISCUSSION ITEMS**

A. Discussion of an agreement with IN2 for Awardee Project Support Award.

President Mango-Paget discussed the NREL contract for \$55,000 to pay Rensair and Komfort for the improvements to the district.

B. Discussion of the contract with Rensair to purchase air monitoring and purifying equipment and a subscription to the Rensair Cloud Platform.

Mr. Hauer discussed the Rensair contract. He stated that the monitors have been in the building for about a month and they are now ready to move forward.

C. Discussion of a new 10-year IGA between the Coconino County Education Service Agency and the Coconino County Accommodation School District for Educational Services.

President Mango-Paget explained that the contract was a renewal and gave the District the ability to engage the ESA for services. Mr. Dirksen recommended approval of the contract.

D. Discussion of the renewal of a contract for Dave Dirksen, Chief Education Officer.

Mr. Dirksen stated that he and President Mango-Paget worked closely on the contract and that he has been honored to lead the District for the past four years and he is ready to continue to lead the district. President Mango-Paget thanked Mr. Dirksen for his service.

E. Discussion of the hourly employment of Caydee Deal to serve as a "Support Specialist" providing support to CCASD'S Director of Business Services.

Mr. Dirksen stated that the position was recommended to support Ms. Tutay during some medical leave. He also spoke about the auditor's finding of adding more checks and balances to the business office. Ms. Tutay added that the auditor general recommended this position as well. Mr. Dirksen added that because of the work that Ms. Tutay has done, the District was able to put something like this in place without having any concerns to the budget. They also added that Ms. Deal will work for the District after her working hours with the County.

F. Discussion of the Proposed Instructional Time Model.

Mr. Dirksen referred back to the Public Hearing and stated that he was hopeful that it would be approved at this meeting so that he could submit it to the ADE.

- G. Discussion of the proposed “Electronic Device Policy and Implementation Plan” in order to be in compliance with Arizona Revised Statute 15-120.05.

Mr. Dirksen stated that the new revised statute restricts access to electronic devices to foster a more educational environment. He reviewed the implementation plan. He added that they would like to add the implementation plan to the Parent and Family Student Handbooks.

- H. Discussion of September 10, 2025, as the designated Impact Aid Survey Date for the 2025-2026 school year.

Mr. Dirksen stated that September 10 was selected to determine how many students are enrolled and eligible to be filed for the Impact Aid grant.

- I. Discussion to accept Vera Baron’s resignation from her JDC/Jail teaching position effective December 20, 2025.

Mr. Dirksen stated that Ms. Baron would like to finish her career with the District at the end of the first semester and then she would be moving out of state. He added his accolades for Ms. Baron’s work.

- J. Discussion to post the JDC/Jail teaching position with the start date of January 2026.

Mr. Dirksen stated that the first day of the position would be January 5, 2026. He added that he would work closely with the JDC staff and would post next week.

- K. Discussion of the FY26 Proposed Budget.

Ms. Tutay reviewed the proposed budget and went over the significant changes from the last budget. President Mango-Paget asked if there was an ability to do a budget adjustment if needed and Ms. Tutay stated that there will be a chance in November, and the District can always do so. Mr. Dirksen added that he expects an increase in Impact Aid funds.

- L. Discuss changing the August Board Meeting Date from August 14, 2025 to August 12, 2025.

President Mango-Paget spoke about the need for the date change due to her travel to the Arizona Association of School Superintendents meeting.

- M. Discuss the District’s Indian Policies and Procedures.

Mr. Dirksen shared that he was in the process of rewriting the Indian Policies and Procedures and that he will bring the revisions forward to the September meeting.

VI. **ACTION ITEMS**

- A. Approval of an agreement with IN2 for Awardee Project Support Award.

President Mango-Paget approved an agreement with IN2 for Awardee Project Support Award.

- B. Approval of the contract with Rensair to purchase air monitoring and purifying equipment and a subscription to the Rensair Cloud Platform.

President Mango-Paget approved the contract with Rensair to purchase air monitoring and purifying equipment and a subscription to the Rensair Cloud Platform.

- C. Approval of a new 10-year IGA between the Coconino County Education Service Agency and the Coconino County Accommodation School District for Educational Services.

President Mango-Paget approved the 10-year IGA between the Coconino County Education Service Agency and the Coconino County Accommodation School District for Educational Services.

- D. Approval of the renewal of a contract for Dave Dirksen, Chief Education Officer.

President Mango-Paget approved the renewal of a contract for Dave Dirksen, Chief Education Officer.

- E. Approval of the hourly employment of Caydee Deal to serve as a "Support Specialist" providing support to CCASD'S Director of Business Services.

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- F. Approval of the Proposed Instructional Time Model.

President Mango-Paget approved the Proposed Instruction Time Model.

- G. Approval of the proposed "Electronic Device Policy and Implementation Plan" in order to be in compliance with Arizona Revised Statute 15-120.05.

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President Mango-Paget approved posting the JDC/Jail teaching position with the start date of January 2026.

- K. Approval of the FY26 Proposed Budget.

President Mango-Paget approved the FY26 Proposed Budget.

- L. Approval changing the August Board Meeting Date from August 14, 2025 to August 12, 2025.

President Mango-Paget approved changing the August Board Meeting Date from August 14, 2025 to August 12, 2025.

- M. Approval of Payroll and Accounts Payable Vouchers for CCASD

I. Payroll Vouchers:

1. Voucher # 22 \$69,067.07
2. Voucher # 23 \$87,171.72

II. Accounts Payable Vouchers:

1. Voucher # 2552 \$2,862.95
2. Voucher # 2553 \$9,867.00
3. Voucher # 2554 \$7,997.87
4. Voucher # 2555 \$4,345.44
5. Voucher # 2556 \$16,396.38
6. Voucher # 2557 \$27,829.21
7. Voucher # 2558 \$7,813.87

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

- I. Public Hearing and Special Meeting for Adopted Budget.
- II. Mr. Dirksen added that the Family and Student Handbooks would be brought forward for the July meeting.
- III. Mr. Dirksen added that the Food Service Agreements with PUSD and FUSD would be brought forward potentially in July.

President Mango-Paget asked about having Mandatory Reporting in the handbook, and Mr. Dirksen stated that an addendum could be created instead and placed in information to the parents and placed on the Website. He added that there would be staff training and that the addendum would be distributed to parents at the same time as the handbook.

III. Ms. Tutay stated that sole source letters and asset disposal will be coming forward.

IV. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

Ms. Tutay thanked Ms. Eskridge for her help with payroll.

V. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:34 a.m.

Next Meeting Date:

Public Hearing – June 25, 2025 at 1:15 p.m.

Special Meeting – June 25, 2025 at 1:30 p.m.

Board Meeting – July 10, 2025 at 9:30 a.m.

Dated this 14 day of July, 2025.

By: _____

President Cheryl Mango-Paget