

## Coconino County Accommodation School District

### Public Board Meeting Minutes

May 8, 2025

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, May 8, 2025, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; Emily Morton, District AOI Coordinator; John Phelps, Director of Exceptional Student Services; Anna Eskridge, Administrative Assistant; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School,

#### I. OPENING ITEMS

##### A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

#### II. CALL TO THE PUBLIC

*Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.*

There was no public participation.

#### III. CONSENT AGENDA

##### A. Written Reports

***\*Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.***

##### 1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared a few highlights from his report including:

- He held frequent meetings with Erin Tutay, Director of Business Services, John Phelps, Director of Exceptional Students Services, and Anna Eskridge, District Executive Assistant.
- He submitted the *Title VI Assurance Documentation* and the *FERPA Assurance Documentation* to ADE's GME Document Library.
- He gave approval to Traci Parker to offer employment to John Roush to serve as a Special Education Teacher/Plato Teacher at Tse' Yaato' High School beginning with the 2025-2026 school year.

##### 2. Les Hauer, Ponderosa High School

Mr. Hauer shared a few highlights from his report including:

- PHS students prepared meals and food packages at the Flagstaff Family Food Center.
- 11th grade students took the AZSci exam.
- 11 PHS students who have been working this semester on a mural displaying images related to telling their own cultural stories attended the opening of an art installation that includes their mural at NAU's Ethnic Studies Department.
- 17 PHS students completed the ASVAB assessment.
- PHS 9th grade students took the ACT Aspire and 11th graders took the ACT.
- PHS workplace math students competed in the Kid Wind City-wide Challenge to demonstrate the operation and efficiency of the wind turbines they designed and constructed. The PHS team won the Judge's Award.

### 3. Traci Parker, Tse' Yaato' High School

Ms. Parker shared a few highlights from her report including:

- She conducted recruitment activities for a special education teacher.
- The school conducted state testing and facilitated a staff review of potential graduates and the individual graduation plans.
- They received their ASVAB test results were 1/3 of all test takers met/exceeded AZ's designated post-secondary benchmark.
- She submitted the final report for EGGSTATIC ACF grant and attended the ACF grant meeting.

### 4. Erin Tutay, Director of Business Services

Ms. Tutay shared a few highlights from her report including:

- Processed Payroll for Pay Periods 20 & 21.
- Processed FY25 purchase requisitions to approve into a purchase order.
- Processed weekly Accounts Payable vouchers.
- Completed the Quarter 1, Quarterly taxes.
- Completed the FY25 May Revised Budget
- Created the FY26 year in School ERP Pro.

### 5. John Phelps, Director of Exceptional Student Services

Mr. Phelps shared a few highlights from his report including:

- He attended three special education meetings for the month of March.
- He visited Tse Yaato High School on 04/10/2025 to interview for the Tse Yaato SPED Teaching Position.

- He attended the Teacher of the Year Event and witnessed Tse Yaato High School Principal, Traci Parker, receive the lifetime achievement award.
- He continued to provide Math Support for adult students at the County Jail on 04/14/2025 and 04/25/2025.
- He submitted the CCASD Gifted and Talented Scope and Sequence to ADE.
- Worked with Erin Tutay to write and submit IDEA Basic Grant for FY 25-26.
- He met with ADE program support specialist Michelle Grigsby for annual site visit and technical assistance.
- He attended the PHS Family night 05/01/2025.

6. Emily Morton, District AOI Coordinator

Ms. Morton shared a few highlights from her report including:

- She contacted new families interested in summer school or fall 2025 Enrollment.
- She assisted with a community day with JT which was a success with integrating online and PHS students.
- She submitted a form for the state board of education that was requested regarding the online program.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget highlighted Ms. Parker and spoke about the meeting with the County Board of Supervisors regarding the Accommodation District and the budget. She thanked John Phelps for delivering food to Tse' Yaato' High School for Teacher Appreciation Week. She addressed Secure Rural Schools and stated that it looked like the 1908 allocation is in the budget, and that they are still lobbying to get the allocation to the 2020 levels. She said that she is telling schools to not count on it for their 2026 budget. She spoke more about the highlights and the issues and challenges facing the district she presented to the Board of Supervisors. She spoke about State Statute 15-385 that was enacted in 2010 and the Board of Supervisors' responsibilities that she addressed at the Board of Supervisors Budget Meeting.

C. Approval of Minutes:

i. April 10, 2025, Regular Board Meeting

President Mango-Paget approved the April 10, 2025, Regular Board Meeting minutes.

IV. **PRESENTATIONS**

None.

V. **DISCUSSION ITEMS**

- A. Discuss the hiring of John Roush Special Education teacher for Tse'Yaato' High School.

Mr. Dirksen stated that Ms. Parker forwarded his education and that he is ready for hire. Ms. Parker stated that she is very happy to find a special education teacher. She stated that Mr. Roush is currently employed by Page Unified School District and that they are happy to have him come on board.

- B. Discuss the FY 25 May Revised Budget.

Ms. Tutay highlighted the main budget control funds that were affected by the revised budget from the adopted budget:

- Maintenance and Operations Fund
- Classroom Site Fund (CSF) and CSF Budget Limit
- Unrestricted Capital Outlay Fund
- Federal Projects FTE & Expenditures
- State Projects FTE & Expenditures
- Other Funds Expenditures

- C. Discuss the FY26 Warrant Resolution.

Ms. Tutay stated that every year per state statute the warrant must be approved, signed, and submitted. She added that she would submit it to Ms. Fang Martin after the meeting if approved.

- D. Discuss moving the August 14, 2025 meeting date due to AACSS Retreat.

President Mango-Paget asked for proposed dates to be submitted to her. Ms. Parker asked to avoid the first week of August due to school planning issues.

- E. Discuss the District's Indian Policies and Procedures.

Mr. Dirksen stated that there was nothing to discuss or present.

VI. **ACTION ITEMS**

- A. Approve the hiring of John Roush Special Education teacher for Tse'Yaato' High School.

- B. President Mango-Paget approved the hiring of John Roush Special Education teacher for Tse'Yaato' High School.

- C. Approve the FY 25 May Revised Budget.

President Mango-Paget approved the FY 25 May Revised Budget.

- D. Approve the FY26 Warrant Resolution.

President Mango-Paget approved the FY26 Warrant Resolution.

- E. Approve moving the August 14, 2025 meeting date due to AACSS Retreat.

President Mango-Paget approved the change of the meeting date to a date to be determined.

- F. Approval of Payroll and Accounts Payable Vouchers for CCASD

I. Payroll Vouchers:

1. Voucher # 20 \$68,762.80
2. Voucher # 21 \$69,058.43

II. Accounts Payable Vouchers:

1. Voucher # 2545 \$10,608.88
2. Voucher # 2546 \$3,847.43
3. Voucher # 2547 \$7,614.56
4. Voucher # 2548 \$5,517.24
5. Voucher # 2549 \$9,255.36

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

- Setting the date for the August meeting.
- Approval of meal service agreements with FUSD and PUSD
- Approval of Student/Family Handbooks
- Proposed Budget

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

Mr. Dirksen stated that the 301 Payments need letters from the principals that show that they have completed the 301 plan to issue final payments in May.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:09 a.m.

**Next Meeting date: Board Meeting – June 12, 2025 at 9:30 a.m.**

Dated this 16 day of June, 2025.

By: \_\_\_\_\_

President Cheryl Mango-Paget