

Coconino County Accommodation School District

Public Board Meeting Minutes

April 10, 2025

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, April 10, 2025, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; Emily Morton, District AOI Coordinator; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School, John Phelps, Director of Exceptional Student Services; Anna Eskridge

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

None.

III. CONSENT AGENDA

A. Written Reports

****Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.***

1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared a few highlights from his report:

- He approved a "No School Day" for Ponderosa High School on March 6 and March 7 due to winter weather and road conditions.
- He submitted the district's *General Statement of Assurance* to Grants Management at ADE.
- He attended a CAVIAT Board meeting on March 6, 2025.
- He submitted a "first draft" of the district's *"Gifted Education Scope & Sequence Document"* to John Phelps for his finalization and submission to the Governing Board for approval.
- He made numerous attempts to contact ADE regarding the status of the Small Rural Schools Grant for 25-26.

- He stated he would send current IPPs to Chapter House partners for their review and feedback on revisions and updates.
- He stated he would prepare ITM for 2025-2026 and hold public hearings, obtain Board approval, and submit to ADE.

2. Les Hauer, Ponderosa High School

Mr. Dirksen shared a few highlights from Mr. Hauer's report:

- He shared that Ponderosa High School students participated in service learning at the NAU greenhouse to plant nearly 1600 native grasses that will be planted on the Navajo Nation to restore ecological balance. This is a component of our ecology and greenhouse science courses.
- He shared that Ponderosa High School students visited Wupatki & Sunset Crater to explore the remnants left by the ancient people who lived there and the volcanic activity that impacted their lives.
- He shared that Ponderosa High School students engaged in service learning by preparing nearly 600 sandwiches at the Flagstaff Food Center.
- He shared that the students in Mr. Hauer's government class visited the county treasurer's office to learn about how the office operates and about running for and serving in elected office from Treasurer Sarah Benatar.
- He shared that Ponderosa High School students visited Ch'ishii Farm near Leupp on the Navajo Nation. Students learned about farming in arid conditions and assisted in planting and preparing raw land for a new cornfield.

3. Traci Parker, Tse' Yaato' High School

Ms. Parker shared a few highlights from her report:

- She shared that they held recruitment activities for a special education teacher (advertising, researching, networking, sifting profiles). She added that they were conducting interviews.
- She shared that she met individually with all potential graduates, reviewed grad plan and current progress with them, and reviewed college application and FAFSA progress with them and assisted as needed.
- She spoke about the building wide Q3 final exams
 - 70% of the student body passed all 4 classes
 - 25% completed 1-2 additional classes
 - 90% of graduates to date completed college application and FAFSA
 - Nearly 20% of students had 90%+ attendance for Q3
- She submitted an ACF grant application for a greenhouse.
- Tse' Yaato' High School administered ASVAB test March 27th.

- She shared that there were several guest speakers.
- She shared that she networked with community agencies for collaborative activities:
 - National Park, Service: Family Fun Friday table April, Federal Reserve building, & **REC trailer May**
 - Coconino County JProb: Mountain Biking instructional activities (cancelled 1st activity due to weather)
 - Page Police & Fire: employment opportunities (Fitch's Employment Skills class Q4)
 - Page Public Library: community activities for teens

4. Erin Tutay, Director of Business Services

Ms. Tutay shared a few highlights from her report:

- She shared that she completed the Indirect Costs in GME.
- She completed the Self Assurances in GME.
- She completed the General Statement of Assurances in GME.
- She uploaded the FY24 USFR Compliance Questionnaire to ADE before the due date of 3/31.
- She completed the Trust/ Alliance Estimated Payroll Collection.
- She shared that she would be working on the quarterly taxes for Quarter1, she would start working on the May Revised Budget, and she would work on creating the new year in School ERP Pro for FY26.

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps shared a few highlights from his report:

- He reported that he had the following numbers of students receiving special education services in Quarter 3:
 - Jail: 0
 - Juvenile Detention: 0
 - Ponderosa: 9
 - Tse Yaato: 7
 - CCASD Online: 4
- He attended 4 special education related meetings for the month of March.
- He tested 13/20 students that were required to take that AZELLA Reassessment.
- He visited Tse' Yaato' High School on 03/26/2025.
- He continued to provide Math Support for adult students at the County Jail on 03/28/2025
- He worked with Dave Dirksen to develop a gifted and talented scope and sequence.
- He shared that he would prepare for a programmatic site visit on 4/30/2025.

6. Emily Morton, District AOI Coordinator

Ms. Morton shared a few highlights from her report:

- She shared the student statistics for the Online Instruction:
 - Current Enrollment for: Spring 2025 Quarter 3: 29
 - Current Number of SPED students enrolled: 2
 - Student on 45-day screener/intervention plan: 1
 - Students Graduated December 2024: 11
 - Students Completed and waiting to walk in spring: 1
 - Possible Spring Grads: 4
- She shared that she had begun taking ADE Trainings for State Testing/Proctoring.
- She renewed her Counseling Certification and Elementary Teaching license with the Department of Ed.
- She held a meeting with Miguel (and Traci Parker and Rebecca Miller) regarding a potential new online curriculum recommended by Les on Tuesday April 1, 2025.
- She met with Claudia Gordon from Edmentum to review new CTE courses and pathways that would be beneficial for online students.
- She held weekly visits with therapy dogs.
- She would work on creating a roster for summer school.
- She would work on information for the Cognia Mid Cycle review.
- She added that April 24th would be a community day collaboration for online students to include making pizza in a clay oven, gardening, etc.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget shared:

- Held talks with Superintendent Dr. Bryce Anderson for partnership between the two alternative high schools in Page, AZ.
- Secure Rural Schools has not been reauthorized, but she has been working to lobby for the bill.
- The District signed DEI waiver assurances issued by the Federal Government.
- Applying for a few grants, one out of Senator Kelly's office to increase academic success and the educators.

C. Approval of Minutes:

- i. March 3, 2025, Board Meeting Minutes

President Mango-Paget approved the minutes.

IV. **PRESENTATIONS**

None.

V. **DISCUSSION ITEMS**

- A. Discuss district calendars for the 2025-2026 school year.
 - 1. Ponderosa & District 12 Month Employee Calendar
 - 2. Tse' Yaato' 12 Month Employee Calendar
 - 3. JDC/Jail Calendar
 - 4. Ponderosa High School Student/Staff Calendar
 - 5. Tse' Yaato' High School Student/Staff Calendar

Mr. Dirksen thanked Mr. Hauer and his staff, Ms. Parker and her staff, and Ms. Tutay for their help with the calendars. He stated that the PHS calendar closely followed the FUSD calendar and that the Tse Yaato calendar closely followed the PUSD calendar.

President Mango-Paget stated that there was a decision made to not go to a four-day school week at this time. Mr. Dirksen stated that enrollment was the highest it had ever been this year, and that the five-day week had possibly enhanced the enrollment. They added that academic performance was enhanced by the five-day week according to research.

- B. Discuss Rebecca McCormick's resignation/retirement for the end of the FY25 school year.

Ms. Parker stated that Ms. McCormick had been a part-time counselor with Tse Yaato for two years. She additionally worked with the County offices, and they have offered her more hours. She needed to resign from the school to accommodate the increased hours at the County. She would be available for contract services for IEP students in the future.

- C. Discuss the appointment of volunteer instructor Kim Thien Nguyen to facilitate a fitness program at PHS as part of the Forging Youth Resilience (FYR) Flagstaff.

Mr. Dirksen stated that FYR was approved by the Board in the past, and that the teacher who was teaching the class was not available any longer. They have asked to change the teacher to this new volunteer.

President Mango-Paget asked if FYR was open to the Online Students. Mr. Phelps stated that the class was normally held during fourth period on Wednesdays, and Ms. Morton stated that the students could attend for extra hours if they wished.

- D. Discuss hiring Cynthia Rohrback as a substitute teacher for Tse'Yaato' High School.

Mr. Dirksen stated that he was able to view her application and her fingerprint clearance card. He added that Ms. Parker interviewed Ms. Rohrback and that she has years of experience as a special education para-professional and they were excited to have her on board.

- E. Discuss the FY26 Employee Contracts.

Mr. Dirksen stated that there were pay raises for all employees. Ms. Tutay read out the list of the employees who were receiving contracts.

F. Discuss the FY24 USFR Compliance Questionnaire.

Ms. Tutay stated that there were only 14 deficiencies versus the 23 deficiencies from the previous year. She added that the deficiencies were currently being corrected and that she was excited about the FY25 questionnaire.

G. Discuss the Gifted Education Scope and Sequence for CCASD.

Mr. Phelps stated that this was added as a requirement by ADE, and it will need to be submitted every four years. Mr. Dirksen wrote most of the material and Mr. Phelps cleaned it up. He added that the District uses a multi-disciplinary approach. He also worked with Psychologist Taylor McNamara to ensure the scope and sequence addressed the students' needs. He added that a handbook would need to be updated this summer. Mr. Dirksen added that Mr. Phelps was too humble about his involvement in the process.

H. Discuss the District's Indian Policies and Procedures

None.

VI. **ACTION ITEMS**

A. Approve district calendars for the 2025-2026 school year.

1. Ponderosa & District 12 Month Employee Calendar
2. Tse' Yaato' 12 Month Employee Calendar
3. JDC/Jail Calendar
4. Ponderosa High School Student/Staff Calendar
5. Tse' Yaato' High School Student/Staff Calendar

President Mango-Paget approved the district calendars for 2025-2026 school year.

B. Approve Rebecca McCormick's resignation/retirement for the end of the FY25 school year.

President Mango-Paget approved Rebecca McCormick's resignation.

C. Approve the appointment of volunteer instructor Kim Thien Nguyen to facilitate a fitness program at PHS as part of the Forging Youth Resilience (FYR) Flagstaff.

President Mango-Paget approved the appointment of volunteer instructor Kim Thien Nguyen to facilitate a fitness program at PHS as part of the FYR.

D. Approve hiring Cynthia Rohrback as a substitute teacher for Tse'Yaato' High School.

President Mango-Paget approved the hiring of Cynthia Rohrbach.

E. Approve the FY26 Employee Contracts.

President Mango-Paget approved the FY 26 Employee Contracts.

F. Approve the FY24 USFR Compliance Questionnaire.

President Mango-Paget approved the FY24 USFR Compliance Questionnaire.

G. Approve the Gifted Education Scope and Sequence for CCASD.

President Mango-Paget approved the Gifted Education and Scope and Sequence for CCASD.

H. Approval of Payroll and Accounts Payable Vouchers for CCASD

I. Payroll Vouchers:

1. Voucher # 16 \$68,731.54
2. Voucher # 18 \$68,993.79
3. Voucher # 19 \$68,063.60

II. Accounts Payable Vouchers:

1. Voucher #2539 \$3,500.64
2. Voucher # 2540 \$9,177.36
3. Voucher # 2541 \$5,940.85
4. Voucher # 2542 \$9,466.80
5. Voucher # 2543 \$20,216.59
6. Voucher # 2544 \$5,608.00

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

President Mango-Paget stated that she was hoping to add the NREL contracts to the May agenda.

Mr. Dirksen added that in June he would like to discuss and approve the Instructional Time Model. He added that two public hearings would need to be held and requested: 9:15 am – May 8 public hearing and 9:15 am – Public hearing for June meeting.

He added that in August or September he would bring forward the annual approval of the Indian Policies and Procedures for Impact Aid.

He also added that the Student Family Handbooks would be an action item in July.

Ms. Tutay will need to hold a public hearing for the revised budget and added that she would like to hold it on May 8 as well.

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

President Mango-Paget announced that the Teacher of the Year Awards Ceremony would be held on April 17, 2025.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:18 a.m.

Next Meeting date: Board Meeting – May 8, 2025 – 9:30 am – Public Hearing at 9:15 am.

Dated this 8 day of May, 2025.

By: 
President Cheryl Mango-Paget