

Coconino County Accommodation School District

Public Board Meeting Minutes

March 3, 2025

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, March 3, 2025, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Les Hauer, Ponderosa High School Principal; John Phelps, Director of Exceptional Student Services; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School, Emily Morton, District AOI Coordinator

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

None.

III. CONSENT AGENDA

A. Written Reports

****Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.***

1. Dave Dirksen, Chief Education Officer

Mr. Dirksen shared a few highlights from his report:

- He attended an ADE Webinar regarding a new reporting category for the *School Report Cards Site*.
- He attended PHS "staff huddles" before the school day.
- He attended a meeting with John Heiderscheidt regarding the "School Violence Prevention Program" Grant (SVPP Grant).
- He approved a "No School Snow Day" for PHS on Friday, February 14, 2025.
- He created a first draft of a "Gifted Scope & Sequence Document."
- He created a first draft of a "Gifted Education Identification Procedures Document."
- He worked with the Leadership Team to develop calendars for the 2025-2026 school year.

- He continued to meet with John Heiderscheidt each Thursday morning regarding the SVPP grant.

2. Les Hauer, Ponderosa High School

Mr. Hauer shared a few highlights from his report:

- On February 3, 2025, Mr. Hauer was interviewed on KAFF Radio. This led to a close relationship with KAFF and the school is now setting up a multimedia studio room.
- On February 5, 2025, there was a presentation from CAVIAT Superintendent Nielson for students at PHS and T-School.
- He attended a security audit webinar presented by ADE.
- He attended the ASU Prep Digital Innovation Summit.
- He completed a fire inspection on February 18, 2025.
- On February 19, 2025, PHS students prepared meals at the Food Center as a community service project.
- On February 20, 2025, NACA delivered a life skills lesson to PHS students.
- Three PHS students visited Avail Tattoo to learn about the tattoo profession.
- PHS students visited KAFF radio to learn about how a sound studio works and is equipped and arranged to prepare for the construction of the PHS multimedia studio.

3. Traci Parker, Tse' Yaato' High School

Ms. Parker shared a few highlights from her report:

- A Service-Learning Day was held on February 13, 2025, with CUDDLES and BeeHive in attendance.
- She facilitated building fire inspections: alarm system, wet system, detectors, extinguishers.
- She held recruitment activities for a special education teacher (advertising, researching, networking, sifting profiles).
- She submitted initial on-track to graduate report to ADE.
- She submitted Alternative School application to ADE.
- She completed TYHS data for Civil Rights report and submitted it to Anna Eskridge.
- She met individually with all potential graduates.
- She took potential graduates on a tour of CCC.
- She started working on creating Q4 student schedules.
- She facilitated staff creating required surveys for Eggstatic grant report and reported that they are giving out six to seven dozen eggs a week to students.
- She reported that the following groups were guest speakers on and off campus:
 - Adams: Healthy Life Styles - Victim Witness (emotional regulation)

- Fitch: English 11/12 - Page Library (VR- historical info) & Art & Leisure – Mr. Adams (crochet lesson)
- McCormick: Victim Witness (general services)

4. Erin Tutay, Director of Business Services

Ms. Tutay shared a few highlights from her report:

- She processed Payroll for Pay Periods 16 & 17.
- She processed FY25 purchase requisitions to approve into a purchase order.
- She completed the Tax credit reporting to AZDOR on 2/25/25 before the deadline of 2/28/25.
- She met with RPA to calculate FY26's BCBS rates.
- She met with Richard from Executech to go over housekeeping items for IT.
- She reported that she would be working on FY26 employee contracts, indirect costs for GME, and working on FY26 calendars for April's board meeting.

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps shared a few highlights from his report:

- He reported that he had the following numbers of students receiving special education services in Quarter 3:
 - Jail: 0
 - Juvenile Detention: 4
 - Ponderosa: 8
 - Tse Yaato: 7
 - CCASD Online: 2
- He attended 2 special education related meetings for the month of February.
- He followed up with Rita Rodriguez, State Homeless Education Program Coordinator, on 02/06/2025.
- He participated in the Cognia Mid Cycle meeting on 02/06/2025 and Cognia Systems Accreditation meeting on 02/07/2025.
- He visited Tse Yaato High School on 02/10/2025 and 02/26/2025.
- He met with Catherine Oliver, Gifted Education Program Specialist, on 02/13/2025.
- He attended the Prescott Regional Programmatic Support Monitoring training on 02/18/2025 with Angela Odom, Director of Program Support and Monitoring.
- He began supporting adult students at the County Jail on 02/21/2025.
- He visited KAFF Country with PHS students on 02/25/2025 for support on the multimedia lab being created at PHS.
- He began administering the AZELLA Spring Reassessment.

6. Emily Morton, District AOI Coordinator

Ms. Morton shared a few highlights from her report:

- She shared the enrollment numbers for the CCASD Online Instruction:
 - Current Enrollment for: Spring 2025 Quarter 3: 25
 - Current Number of SPED students enrolled: 1
 - Students Graduated December 2024: 11
 - Students Completed and waiting to walk in spring: 1
 - Pending Enrollment for Quarter 4: 5
- She coordinated with John Phelps to schedule 3 students for AZELLA testing on campus.
- She discussed state testing with Mr. Hauer and the team.
- She contacted the Department of Education to gain access to upload ECAP documents.
- She met with Claudia Gordon from Edmentum to review new CTE courses and pathways that will be beneficial for online students.
- She added that she began to prepare for state testing by taking online training.
- She attended the Cognia Mid Cycle review and meeting February 12, 2025, at 1:30pm on Zoom with Krista Anderson and Dave Dirksen.
- She began to plan Q4 enrollment and schedules.
- She submitted the on-track to graduate report.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

- President Mango-Paget shared that the Secure Rural Schools funding did not pass House, but that it was being supported by some powerful voices behind it. She stated that she was more optimistic that it would pass.
- She shared information about the Substance Abuse Prevention Program, a GOYFF grant. She shared that there was an opportunity to extend funding, and she was sending out a letter of support to schools.
- She reported on the NREL Award and stated that she would get award letters signed for the private grant. She shared that she was working with the attorneys on the contracts for Rensair and Komfort.
- She requested that the staff complete their areas for the School Safety Grant.
- She stated that the immigration protocols for the district were being worked on.
- She stated that on February 14, 2025, she shared the "Dear Colleague letter."
- She also shared that the DOE opened up a portal to report on DEI.

C. Approval of Minutes:

i. February 13, 2025, Board Meeting Minutes

President Mango-Paget approved the February 13, 2025, Board Meeting minutes with a note that there was a typo in the agenda.

IV. **PRESENTATIONS**

None.

V. **DISCUSSION ITEMS**

- A. Discuss a "Single Salary Schedule" for CCASD Principals.

Mr. Dirksen stated that the schedule was developed over 12 years ago and he and Ms. Tutay developed a new salary schedule which would combine the district principals' salary schedules. He added that he wanted to have the new salary schedule developed as a recruitment tool.

President Mango-Paget stated that the adjustment was long overdue.

- B. Discuss a stipend for Emily Morton to operate the District's Online Instruction Program (CCASD-OI) during the summer of 2025.

Mr. Dirksen stated that Ms. Morton agreed to run the summer school program again this summer. The stipend would be \$2,000 for each month of the on-line summer school program.

- C. Discuss accepting the Wells Fargo Innovation Incubator (IN2) – Ecosystem Award.

President Mango-Paget stated that the \$13,000 award was for a workforce development program. She added that Wells Fargo asked for occasional status updates. Mr. Hauer stated that the school planned to document the progress using their new multimedia studio.

- D. Discuss the contract to renew the NAU Educational Technology Consortium (ETC) Cooperative Purchasing Agreement for Synergy student information system hosting and support.

Mr. Hauer stated that the contract was very similar to the previous contract and that the contract period would be for five years.

- E. Discuss the District's Indian Policies and Procedures.

No discussion.

VI. **ACTION ITEMS**

- A. Approve a "Single Salary Schedule" for CCASD Principals.

President Mango-Paget approved the "Single Salary Schedule" for CCASD Principals.

- B. Approve a stipend for Emily Morton to operate the District's Online Instruction Program (CCASD-OI) during the summer of 2025.

President Mango-Paget approved the stipend for Emily Morton to operate the District's Online Instruction Program (CCASD-OI) during the summer of 2025.

- C. Approve the Wells Fargo Innovation Incubator (IN2) – Ecosystem Award Acceptance Form.

President Mango-Paget approved the Wells Fargo Innovation Incubator (IN2) – Ecosystem Award Acceptance Form.

- D. Approve the contract to renew the NAU Educational Technology Consortium (ETC) Cooperative Purchasing Agreement for Synergy student information system hosting and support.

President Mango-Paget approved the contract to renew the NAU Educational Technology Consortium (ETC) Cooperative Purchasing Agreement for Synergy student information system hosting and support.

- E. Approval of Payroll and Accounts Payable Vouchers for CCASD

I. Payroll Vouchers:

1. Voucher # 17 \$68,920.42

II. Accounts Payable Vouchers:

1. Voucher # 2533 \$4,922.59
2. Voucher # 2534 \$11,258.81
3. Voucher # 2535 \$35,206.86
4. Voucher # 2536 \$6,846.23
5. Voucher # 2537 \$23,142.83
6. Voucher # 2538 \$24,379.41

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

Mr. Dirksen stated that he would bring 25-26 school year calendars to the next meeting for discussion and approval. He added that Ms. Tutay was working on a year-long calendar, and he asked staff to forward calendars to Mr. Tutay.

Mr. Dirksen stated that Mr. Phelps would bring the Gifted Scope and Sequence profile for approval at the next meeting.

President Mango-Paget stated that she would bring the NREL contracts in April or May to the Board for discussion and approval.

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

Mr. Dirksen reminded all 12-month employees to file their forms for spring break leaves before break starts.

Mr. Dirksen shared a few words about Ms. Tutay to thank her for her work on the audit. He added that he received notification from Attorney General's Office that the district was in compliance.

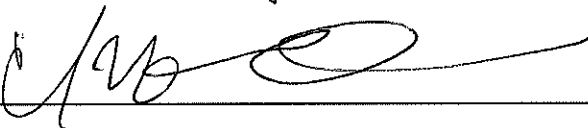
Mr. Dirksen shared that he emailed timelines and deadlines for April Board Meeting.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:16 a.m.

Next Meeting date: Board Meeting – April 10, 2025 – 9:30 am

Dated this 10 day of April, 2025.

By: 

President Cheryl Mango-Paget

