

Coconino County Accommodation School District

Public Board Meeting Minutes

December 13, 2022

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, December 13, 2022, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Cheryl Mango-Paget, Board President, Dave Dirksen, CCASD Superintendent; Robin Pete, Ponderosa High School Principal; Emily Morton, Coordinator of CCASD Online Instruction; Michelle Despain, Board Secretary; Anna Eskridge, Executive Assistant; Erin Tutay, Director of Business Services

VIRTUAL Attendees: Traci Parker, Tse' Yaato' High School Principal

I. OPENING ITEMS

Cheryl Mango-Paget, Board President, called the meeting to order at 9:30 am.

II. CALL TO THE PUBLIC

There were no public comments made and no public present.

III. CONSENT AGENDA

A. Written Reports

1. Dave Dirksen: District Superintendent

Dave Dirksen reported that he participated in COGNIA zoom check-ins regarding JDC Accreditation this month and everything is on track. He continues to meet weekly, often daily, with the district's director of business services. Dave attended a LAUNCH Steering Committee meeting. He visited Tse Yaato High School on November 16, 2022. Dave also communicated with BIA chapter house reps, Dr. Nez and Tony Robbins regarding securing Source Check Forms.

2. Robin Pete: Ponderosa High School Principal

Robin Pete reported that enrollment has gone down by 3 students due to students moving away. She plans to have 3rd quarter enrollment at about 75 students. 4 students have enrolled with CCC after visits to the school. ASVAB testing was conducted this past month and 1 out of 5 hit the benchmark. Parent learning nights have been highly successful with positive parent feedback. Robin plans to hold 2 more- one in January and one in February. Teacher PD has focused on student case studies. On December 7, 2022, the

school had a community day with presentations from community members.

Cheryl offered appreciation to Robin and Dave for moving kids more towards what happens after high school. She expressed appreciation for their efforts in helping students look beyond high school graduation.

3. Traci Parker: Tse' Yaato' High School Principal
Traci Parker reported that enrollment has stayed the same. The school has 9 graduates with 4 additional possibilities for 1st semester graduation. Traci anticipates 7 to 15 new students enrolling for 2nd semester which will place enrollment between 40-50 students. Traci explained that the students participated in Futures PD with N. Walker, R. Miller, E. Gonzales, and K. Fitch. Traci emailed chapter houses with school updates and to encourage return of Impact Aid documents. She sent out holiday cards with return postcards for alumni data collection. Traci also reported that the school had several guest speakers in November- Dine College, University of Utah, University of Arizona, Hollie Helm (realtor on rent vs. buy), Brian Barg (dangers of vaping) and Camilla Adams (Peer Counseling). Traci explained that 50% of students applied for FASFA as well.

Cheryl congratulated Traci on coordinating the university visits and getting 50% of Tse' Yaato' students to apply and complete FASFA applications.

Traci added that IDs are a barrier for completing FASFA applications. She is working to see what the school can do to help with state IDs for the college application process. Another hurdle is students seeing themselves as going straight to work rather than college. Traci and her staff are helping them see this as familiarizing themselves with process for future use.

Cheryl encouraged Traci to keep up her efforts.

4. Erin Tutay: Director of Business Services
Erin Tutay reported that she processed payroll for pay periods 9 and 10. She processed reimbursement requests for grants IDEA Basics, ESSR II/III, and Small Rural School Grant for the month of November. Erin is looking forward to attending the AASBO's School of Business Academy beginning in March 2023.

Cheryl congratulated Erin on her acceptance to AASBO and thanked her for all that she does.

5. John Phelps: Director of Exceptional Student Services
Dave Dirksen reported that John is home ill today. Dave gave a brief overview of John's report. John continues to visit Tse' Yaato' regularly. He meets with SPED teachers on a regular basis. John continues to work with Vera Baron on evidence for JDC Cognia Accreditation.

6. Emily Morton: District AOI Coordinator
Emily Morton reported that she currently has 20 students enrolled. She anticipates 40 enrolled by the new quarter that begins on December 17, 2022. Emily reported that CCASD Online Instruction passed the pre-candidacy phase for COGNIA Accreditation. She is looking at options for different support groups that can be offered virtually for next quarter. Emily explained that students that were not meeting the hours requirements were dropped from enrollment. 8 students will graduate this Thursday along with Ponderosa High students.

Cheryl offered her thanks to Emily for what she does and encouraged Emily to reach out to Dave Dirksen about the Canine support program as it might be a good fit for Online Instruction.

B. Governing Board/County Superintendent of Schools Summary of Current Issues:

Cheryl congratulated Erin and the Accommodation district on being the first district to roll over the school district's money. CCASD was the only one to meet the deadline out of all the county districts.

Cheryl announced that coming soon, the CCESA and Coconino County will be offering programs on trauma lens care. This program helps provide information to school leaders and teachers when something occurs at a student's home involving police officers. This was piloted in other counties and very successful.

Cheryl explained there will also be a new canine program with beautiful German shepherds who are therapeutic trained and will be accompanied with a police officer to help build relationships with students.

Additionally, Cheryl said that CCESA and Yavapai County are preparing to provide school nurse services through a shared service model. Cheryl encourages Robin and Traci to look at that service and apply for to fill their schools' needs.

- C. Cheryl Mango-Paget, Board President, approved the November 8, 2022, Board Meeting Minutes, and the reports.

IV. PRESENTATIONS

No presentations were given.

V. DISCUSSION ITEMS

- A. Prop 123 Monies for Administration, Custodial, Registrars, and PLATO Coordinator December Distribution

Erin explained that because our ADM was higher last year, we received more than last year. December's payment based off FTE payments will be \$6,000 total.

- B. Classroom Site 301 Monies for Certified Employees December Disbursement

Erin explained Prop 301 monies total \$7,200.

- C. Discuss approving volunteer Esther Rodriguez for Ponderosa High School

Robin explained that Esther works for Gore and is a parent of a student and a previous student. She has volunteer time through her work and would like to assist in the school office. She is a great supporter of the school and would be an asset.

- D. Discuss January 2023 board meeting date and time- January 5, 2023, at 6:00 pm

Cheryl explained that she is on call for federal jury duty for the entire month of January in Phoenix and so the board meeting needs to be scheduled for the evening and be virtual to ensure her attendance.

- E. Discuss board meeting dates and times for February 2023 – January 2024

Cheryl explained that we would plan the board meetings through January 2024 and then can plan the remainder of 2024 dates in January 2024.

Dave said he prefers our current plan of meeting on the second Tuesday at 9:30 am each month. He would prefer that we stay with that, but if Tuesday is a conflict with Cheryl's schedule, then we could move to the second Wednesday.

Cheryl asked if the second Tuesday doesn't work, would the leadership team prefer to move to the 1st or 3rd Tuesday of the week.

Dave expressed his preference to stick with the second week for a meeting date. The leadership team agreed.

Traci expressed her agreement with Dave about keeping the 2nd week open for a board meeting.

VI. ACTION ITEMS

- A. Cheryl Mango-Paget, Board President, approved Prop 123 Monies for Administration, Custodial, Registrars, and PLATO Coordinator December Distribution
- B. Cheryl Mango-Paget, Board President, approved Classroom Site 301 Monies for Certified Employees December Disbursement
- C. Cheryl Mango-Paget, Board President, approved volunteer Esther Rodriguez for Ponderosa High School and welcomed her to the PHS team
- F. Cheryl Mango-Paget, Board President, approved the January 2023 board meeting date and time- January 5, 2023, at 6:00 pm
- D. Cheryl Mango-Paget, Board President, approved the Payroll and Accounts Payable Vouchers for CCASD
 - a) AP Voucher #2318 \$19,296.21
 - b) AP Voucher #2319 \$19,615.51
 - c) AP Voucher #2320 \$8,410.95
 - d) AP Voucher #2321 \$18,722.70
 - e) AP Voucher #2322 \$3,834.80
 - f) Payroll Voucher #9 \$71,565.70
 - g) Payroll Voucher #10 \$71,974.76
 - h) Payroll Voucher #11 \$71,482.86

VII. FUTURE AGENDA ITEMS

Dave asked that a future discussion and action agenda item be created for the "Approval of the board meeting dates February 2023 – January 2024"

VIII. ANNOUNCEMENTS

Dave announced that Robin and Traci will be forwarded the email regarding nursing services.

Dave explained that the January board meeting is earlier and has holiday conflicts and breaks. He asked the leadership team to look at the updated agenda schedule today and strive to submit items ahead of schedule.

Traci asked Dave to send the QR information for the COVID wrap around services. Robin let Traci know that she would have Mary send it to her.

Robin reminded everyone that graduation is this week- Thursday for PHS and Friday for Tse' Yaato'.

Robin wished everyone a great end of year.

Cheryl encouraged everyone to take some time to relax themselves and enjoy time with family and friends.

IX. ADJOURNMENT

Cheryl adjourned the meeting at 10:15 am

Next Meeting date:

Regular Board Meeting Thursday, January 5, 2023, at 6:00 p.m. virtually

Dated this 5 day of January, 2023

By: 

President Cheryl Mango-Paget