

## Coconino County Accommodation School District

### Public Board Meeting Minutes

November 8, 2022

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, November 8, 2022, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

IN-PERSON Attendees: Cheryl Mango-Paget, Board President, Dave Dirksen, CCASD Superintendent; Robin Pete, Ponderosa High School Principal; Emily Morton, Coordinator of CCASD Online Instruction; John Phelps, Director of Exceptional Student Services; Mindy Mohler, Chief Deputy; Anna Eskridge, Executive Assistant

VIRTUAL Attendees: Erin Tutay, Director of Business Services

#### I. OPENING ITEMS

Cheryl Mango-Paget, Board President, called the meeting to order at 9:30 am.

#### II. CALL TO THE PUBLIC

There were no public comments made and no public present.

#### III. CONSENT AGENDA

##### A. Written Reports

1. Dave Dirksen, District Superintendent  
Dave reported that he is working with Erin on a 3-year history of revenue and expenditures to help compare current year and plan for the future. He stated that Erin makes very sound recommendations, and he is extremely thankful for her assistance. Dave is continuing his work with John and Vera on the COGNIA accreditation for juvie and with Anna to collect the rest of the impact aid signatures from the chapter houses.
2. Robin Pete, Ponderosa High School Principal  
Robin reported that PHS' enrollment numbers are holding steady. She stated that they are continuing their work on helping students prepare for life after high school by making connections with CCC. The PHS students participated in a college and career fair where the students did an indigenous presentation.
3. Traci Parker, Tse' Yaato' High School Principal  
Traci was not in attendance during this meeting, so her report was presented by Dave. Dave stated Traci has been working hard doing offsite visits to help TYH students prepare for what happens after they receive their diploma.

4. Erin Tutay, Director of Business Services

Erin reported that October was one of her busiest months with the AFR, School AFR, SDER reports all due on the same day. She worked on getting their grants reimbursed with ADE and processed the third quarter quarterlies. She stated that during the next month she will be working to get 301 payments ready to be paid out in December.

5. John Phelps, Director of Exceptional Student Services

John reported that he has 11 students at PHS and nine at TYH receiving SPED services. He stated that he is working with Vera on the COGNIA accreditation and is hoping to have the schools handbook completed by the end of the year.

6. Emily Morton, District AOI Coordinator

Emily reported that the last AOI count was at around 40 students but a few had dropped. She stated that 3 of the 9 students took their exams and all three did well. Emily said that the WAGS program is back and they are working to get their AOI students involved on campus during those days. Lastly, Emily reported that a letter to underperforming students who were not meeting their required amount of hours were sent out in October. This letter included the number of hours those students needed. She said if those hours are not met then the student will be dropped from the AOI program and they will have to wait till the next quarter to enroll and try again.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

Cheryl reported that she was proud of the letter grades each of the school earned. She stated that she has an upcoming meeting with the new CCC president and she is hoping to help keep those connections between CCC and PHS who already have an IGA for dual enrollment services but her hope is to help with further CTE program partnerships. Cheryl stated that the BOS will be reviewing and approving around 8 million in new grants at their upcoming meeting and PHS and TYH might have some interest in looking at the nursing and teacherage grant. Lastly, Cheryl thanked the team for their consent reports which she approved.

C. Cheryl Mango-Paget, Board President, approved the October 11, 2022, Board Meeting Minutes

IV. **PRESENTATIONS**

No presentations were given.

**V. DISCUSSION ITEMS**

There were no discussion items.

**VI. ACTION ITEMS**

A. Cheryl Mango-Paget, Board President, approved the Payroll and Accounts Payable Vouchers for CCASD

a. Voucher #2313	\$36,609.75
b. Voucher #2314	\$19,640.86
c. Voucher #2315	\$27,221.12
d. Voucher #2316	\$25,523.42
e. Voucher #2317	\$1,847.39
f. Voucher #5	\$72,395.19
g. Voucher #7	\$71,886.44
h. Voucher #8	\$71,705.64

**VII. FUTURE AGENDA ITEMS**

A. Discussion and Action: Prop 123 and Classroom Site Fund (Prop 301) payout plan for December payouts.

B. Discussion and Action: 2023 Board Meeting Dates and Times

**VIII. ANNOUNCEMENTS**

It was clarified by Emily that she works hard to ensure her AOI students understand their time requirements when they sign their AOI school contracts. Emily and the CCASD team hold those students to their contracts in the hopes that they can better prepare students for any contracts and agreements they will make as young adults and help them understand that they cannot say they will do something and not follow through.


**IX. ADJOURNMENT**

Cheryl adjourned the meeting at 10:09 am

**Next Meeting date:**

**Regular Board Meeting Tuesday, December 13, 2022, at 9:30 a.m.**

Dated this 13 day of December, 2022

By: 

President Cheryl Mango-Paget