

Coconino County Accommodation Office Board Minutes

June 14, 2022

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, June 14, 2022, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff AZ 86004.

In Attendance:

In Person Attendees: Cheryl, Mango-Paget, Board President, Robin Pete, Ponderosa High School Principal, John Phelps, Special Education Director, Erin Tutay, CCASD Executive Assistant, Jeanie Confer, CCASD Business Manager. Virtual Attendees: Mindy Mohler, CCESA Chief Deputy.

I. **CALL TO ORDER**

President Cheryl Mango-Paget called the meeting to order at 9:30 a.m.

II. **CALL TO THE PUBLIC**

No public was present and there were no public comments.

III. **CONSENT AGENDA**

A. Written Reports:

1. Dave Dirksen, District Superintendent –Dave was on vacation during today's meeting, so Cheryl Mango-Paget shared some highlights off of his board report. Dave stated in his report that he participated in both Tsé Yaató's graduation and was honored to deliver the welcome address during Ponderosa's graduation ceremony. Dave met with Robin and John Taylor regarding the Terra Birds program for next year. For Daves ongoing report he listed that he is working to finalize plans for the Open House/Orientation events to be hosted for all Chapter Houses and Presidents/Officials staff. He is working to revise IPPs for FY2024 Impact Aid application and lastly, working on completing the Instructional Time Model for the 2022-2023 school year.

2. Robin Pete, Ponderosa High School Principal –Robin stated that the school assisted 35 students graduate high school this year. She said that this year during their community days, they emphasized themes around social justice ensuring their staff taught in culturally responsive ways for their students. They developed a rubric for evaluating lessons and content ensuring they were being culturally responsive for the students. The COGNIA accreditation process has been one that allowed them to see what areas both schools did well in and what areas the staff need to work on helping staff to better understand their effectiveness and evaluate how they can shift to become more effective. The staff are working on becoming more trauma informed within the classrooms and have worked hard to incorporate Social Emotional Learning interventions within the schools adulting class. Robin reviewed some of the schools ASVAB and AZELLA testing and assessment stats and areas of their post high school readiness stating that one student finished up an internship with Flag IT, five students visited trade schools/work sites and applications were filed, one student that just graduated from PHS will be continuing this fall in the CAVIAT CNA program, one student will be attending CCC and all students completed their ECAP. Robin stated that to better communicate with the parents/guardians of their students, they have implemented a text messaging system. For the upcoming year, she said that they plan to continue in the mental health/education component area working closely with the ESA which will include substance

A. Discuss FY23 Proposed Budget. Jeanie reviewed the FY23 proposed budget stating that many of the numbers are the same as last year and Erin would need to use the upcoming updated information to revise the

DISCUSSION ITEMS

There were no presentations.

PRESENTATIONS

D. Cheryl thanked everyone for their board reports and approved them.

C. Approval of May 10, 2022, Board Meeting Minutes: Cheryl approved the meeting minutes as presented.

1. Cheryl reported that COVID-19 numbers have risen and are currently in the moderate range in Coconino County. She thanked the schools for working hard to keep in mind how to shift their teaching and work to virtual to ensure the schools retreat last week and looked forward to working with staff on the building resilient schools' grant. Lastly, Cheryl thanked Jeanie Confer on her time working for CCASD as their Business Manager and congratulated her on her retirement which will start June 15, 2022.

B. Governing Board/County Superintendent of Schools summary of current issues:

5. John Phelps, Special Education Director – John said that he currently has 12 students with disabilities enrolled in the summer school program. Some of those students he says are catching up on classes. John reported that he completed the last session of the Special Education Director Academy and that he is making progress with students participating in summer school who were not successful during the FY22 school year. Lastly, John stated that he is continuing to work on preparing for the upcoming school year, working on his Supervision Certificate, meeting with school psychologist to discuss eligibility criteria, developing a district-wide special education handbook and working on post-secondary outcomes for students.

4. Jeanie Confer, Business Manager – Jeanie reviewed the fund balance report with the group. She said that once the final FY22 payrolls are complete in June, Erin will have a good idea of what the fund balances are that will be used in the FY23 budget.

3. Traci Parker, Tse' Yaato' High School Principal – Traci was not in attendance for this meeting. Cheryl Mango-Paget read some highlights from her report. Traci reported that 10 of 10 juniors did their ACT test and the results were as follows: 80% scoring a metal range for National and Career Readiness Certificate. 50% scored an ACT National Career Readiness Certificate rating of bronze. 30% scored an ACT National Career Readiness Certificate rating of silver. The two students who did not meet an "ACT NCRG rating" were only one and two points from rating bronze. 20% scored "post-secondary level" as indicated by the AZ Department of Education benchmark scores for CCR1.

She said they are also working to implement a process to collect data on students post high school activities and continue to expand opportunities for students to discover more post high school options. Lastly, she stated that they are working with their staff to offer after school activities such as music and chess clubs. The offerings will be based upon current student interests.

budget throughout the year. She said on page 1, they budgeted 3.9 million for M&O. Page 3 she pointed out includes the schools estimated Classroom Site Fund monies and reminded the group that Prop 301 monies are no longer split between three funds but rolled up into fund 010. Jeanie stated that she did not have all the updated new year FTE information so that will be an area that might need revisions in the future. She said that she upped the ADM numbers a bit more to include some growth for the district but did not up those numbers too high which could cause over inflation of those figures if those higher numbers are not met in the new school year.

- B. Discuss the Safe Dates Curriculum with parent permission. Robin stated that she presented the new safe dates curriculum at the last board meeting as a presentation. She said there were some questions, so the school had their attorneys review and they have approved the new curriculum at this point in time. Cheryl did want to clarify that the curriculum would be approved with parents' permission and Robin stated yes, that that was an accurate statement. There was no further discussion.
- C. Discuss September 9, 2022 as the designated Impact Aid Survey date. Robin stated that this particular date is very close to the date selected in the last school year. She said its important to select a date that is not too early in the school year or late as you want to ensure the highest enrollment and attendance for the selected date and stated that the date is used to get a student count for Impact Aid.
- D. Discuss Social Justice Rubric. Robin stated that this has also been reviewed by the schools legal counsel and approved. There have been conversations with teachers on how to deliver the approved social justice rubric. She stated that this would be a tool for teachers to evaluate how much social justice is incorporated in the classroom and discuss how the teachers are using the approved language.
- E. Discuss employment of Noah Cordova. Robin reported that Noah was a prior student teacher and if approved, his assistance in the classroom will be in the areas of math and to assist the data team in getting the necessary information they are needing. He would assist with teaching math at both schools within the district.
- F. Discuss employment of Leah Claw. Robin stated that if approved, Leah would be coming back to employment with the district. She would be used to assist in teaching Diné History and US History.

VI. ACTION ITEMS

- A. Approval of the FY23 Proposed Budget. Cheryl approved the FY23 Proposed Budget as presented.
- B. Approval of Safe Dates Curriculum with parents permission. Cheryl approved the Safe Dates Curriculum with parents permission.
- C. Approval of September 9, 2022 as the designated Impact Aid Survey date. Cheryl approved the Impact Aid Survey date as September 9, 2022.
- D. Approval of Social Justice Rubric. Cheryl approved the Social Justice Rubric.

- E. Approval of employment of Noah Cordova. Cheryl stated she was excited to approve the employment of Noah Cordova.
- F. Approval of employment of Leah Claw. Cheryl said she was happy to approve the employment of Leah Claw.
- G. Approval of Payroll and Account Payable Vouchers for CCASD. Cheryl approved the following vouchers:

FY2022:

24	\$97,322.44
25	\$81,014.08
2245	\$5,581.68
2246	\$3,502.86
2247	\$35,672.11

FUTURE AGENDA ITEMS

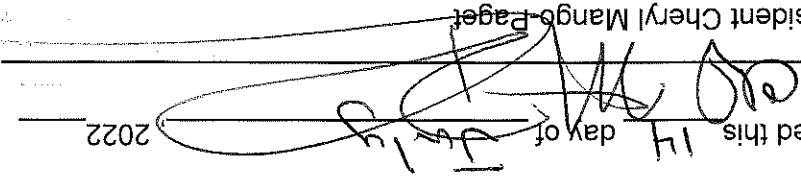
- A. August board meeting discussion and action item: Review and approve of CCASD's Instructional Time Model (ITM) for the FY23 school year.

ANNOUNCEMENTS

Cheryl stated that there was a typo found on the bottom of June's agenda and wanted to clarify that the Public Hearing meeting 2 of 2 would be on Monday, July 11th at 9:15 a.m. and not on a Tuesday. She said the same clarification was needed for the upcoming July regular board meeting which will take place on Monday, July 11th at 9:30 a.m. and not on a Tuesday.

ADJOURNMENT

Cheryl adjourned the meeting at 10:04 A.M.

Dated this 14 day of July 2022
 By: 
 President Cheryl Mango-Paget

THE NEXT SCHEDULED BOARD MEETING IS:

Public Hearing 2 of 2 for CCASD Instructional Time Model Monday, July 11, 2022 at 9:15 a.m.

AND

Regular Board Meeting, Monday, July 11, 2022 at 9:30 a.m.