

Dated this the 31<sup>st</sup> of March @ 1:00 p.m.

**Coconino County Accommodation School District**  
**Special Board Meeting**

DATE: April 5, 2022  
TIME: 9:00 a.m.  
PLACE: Office of the Coconino County Superintendent of Schools  
2384 N Steves Blvd. Flagstaff, AZ 86004

IN-PERSON AND/OR VIRTUAL MEETING: Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the general public the Coconino County Accommodation School District Governing Board will hold a public board meeting in-person and virtually. Please contact Madeline Campbell at 928-679-8070 or [mcampbell@coconino.az.gov](mailto:mcampbell@coconino.az.gov) to arrange to attend the board meeting either in-person or virtually. Type in the link below or call: [+1 623-473-9267,386558347#](tel:+16234739267386558347)

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MGQ4MzdmYTItMjVjYy00ZGE3LWFhNTItYWU3ZDRiMzI5Y2U5%40tHread.v2/0?context=%7b%22Tid%22%3a%2225b21c5d-3fd9-40b5-b4ed-a38aefd2ebc6%22%2c%22Oid%22%3a%22b84330f7-8f51-4599-aecf-95975aa520cb%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQ4MzdmYTItMjVjYy00ZGE3LWFhNTItYWU3ZDRiMzI5Y2U5%40tHread.v2/0?context=%7b%22Tid%22%3a%2225b21c5d-3fd9-40b5-b4ed-a38aefd2ebc6%22%2c%22Oid%22%3a%22b84330f7-8f51-4599-aecf-95975aa520cb%22%7d)

**I. OPENING ITEMS**

A. Call to Order

**II. CALL TO THE PUBLIC**

\*Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

**III. CONSENT AGENDA**

**IV. PRESENTATIONS**

**V. DISCUSSION ITEMS**

A. Discuss the recommendation of Erin Tutay to serve as the District's *Director of Business Services*. Employment to begin July 1, 2022. Recommended placement on the Administrative Salary Schedule to be Step I (\$60,000).

B. Discuss the recommendation to accept Erin Tutay's resignation from her position as *Executive Assistant* effective June 30, 2022.

C. Discuss the Districts Superintendent's request to post the *Executive Assistant* position.

**VI. ACTION ITEMS**

A. Approval of Erin Tutay to serve as the District's *Director of Business Services*. Employment to begin July 1, 2022. Approval of placement on the Administrative Salary Schedule to be Step I (\$60,000)

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- B. Approval of accepting Erin Tutay's resignation from her position as *Executive Assistant* effective June 30, 2022
- C. Approval of District's Superintendent's request to post the *Executive Assistant* position.

VII. **FUTURE AGENDA ITEMS**

VIII. **ANNOUNCEMENTS**

IX. **ADJOURNMENT**

Next Meeting date: April 12, 2022 at 9:30 a.m.