

Coconino County Accommodation School District Board Minutes

July 13, 2021

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, July 13, 2021, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff AZ 86004.

In Attendance:

Cheryl Mango-Paget, Board President, Dave Dirksen, Superintendent, Robin Pete, Ponderosa High School Principal, Traci Parker, Tse' Yaato' High School Principal (virtually), Jeanie Confer, Business Manager, John Phelps, Special Education Director (virtually) and Mindy Mohler, Coconino County Education Service Agency Chief Deputy

I. CALL TO ORDER

President Cheryl Mango-Paget called the meeting to order at 10:00 a.m.

II. REPORTS

A. Governing Board/County Superintendent of Schools summary of current issues.

B. Written Reports

1. Dave Dirksen, District Superintendent – Dave reported that during his first two weeks with the CCASD, he has started to move into his office, working to get familiar with the staff in the building, reviewed written IGA's and MOU's and is in the processes of preparing for the upcoming COGNIA accreditation process. He had a meeting with Frank Vander Horst to review E-Rate and has an upcoming meeting with Dave Barrison, Flag IT, to go over some of his E-Rate questions.

2. Robin Pete, Ponderosa High School Principal – Robin stated that they have revised and agreed upon a new vision and mission statement and the CCASD will be working to implement these new mission and vision statements in the new school year in combination with culturally responsive lessons. She reported that they school team is working to help students create opportunities through building positive relationships, connecting to communities and achieving independence after graduation. Robin told the board that she will also be working to assist with the COGNIA accreditation process.

3. Traci Parker, Tse' Yaato' High School Principal - Traci reported that they have the student's new year schedules ready to go, they just need to add them into the system. They have completed the new year transportation contracts and are beginning professional development for the teachers. In order to help assist the students back into a full in person school year, Traci and staff have prepared grit posters to encourage the students to persevere She reported that the building has been having some AC issues and they are currently working with a company to get those issues fixed. Traci said she is getting ready to take some review courses which will assist in the upcoming accreditation process. Robin asked Traci if the school is working towards culturally responsive teaching for students. Traci replied that the school is very lucky to not only be able to support the students with culturally responsive teachings, but that the Tse' Yaato' high school is very lucky to be taught by teachers of all cultures and diverse

backgrounds. Lastly, Robin stated that she would like to work collaboratively with Traci on their upcoming accreditation process.

4. Jeanie Confer, Business Manager – Jeanie reported that she has been working hard on completing the FY22 budget for board adoption. She handed an updated fund balance report with final numbers and reported that we had around \$200,000 more in M&O than expected. She stated that the building renovations are complete so she will be doing a final pull down of ESSER grant funds. A question was asked if E-Rate funds could be used to assist getting internet in student's homes. It was explained that the only way this process would work would be if students needed the internet outside of instructional hours to get homework done, and if internet was not needed outside those instructional classroom hours, then E-Rate funds could not be used.

5. John Phelps, Special Education Director – John reported the results from the post school outcomes survey. He was only able to get ahold of 8 out of 11 students, but he had the following figures to report: 83.3% of students from 2020 participated in competitive employment. The other 16.7% participated in some other employment. He wanted to be sure to point out that these students do have some form of disabilities. He said it his goal this next year to assist exiting students with getting better entry level jobs that hopefully offer some form of benefits like health and retirement systems. He pointed out that any job for exiting students is the ultimate goal, but he is going to continue to assist in trying to help these students find better jobs that will help their financial and future situations. John told the board that he was able to get through ADE's Corrective Action Plan successfully and there were no further instructions from ADE on any corrective actions.

III. **BOARD HIGHLIGHTS**

There were no board highlights given at this meeting.

IV. **PRESENTATIONS**

There were no presentations given at this meeting.

V. **DISCUSSION ITEMS**

- A. Review of Special Education Policies and Procedures – John stated that the corrective plan given by ADE has been implemented and all items have been corrected. There were no further suggestions by ADE.
- B. Review school district parent/student handbook, with review by Dave Dirksen, CCASD Superintendent and school attorney – Dave reported to the board that he feels the best way to proceed with this discussion item is to adopt the current versions so the school has a handbook to implement for the FY22 school year. Dave said that he would then like to review the handbooks and make changes and stressed the importance to align these changes with the trauma informed schools and special education policies before having the handbooks reviewed by a lawyer and their next review and adoption by the board.
- C. Discuss district revisions for faculty handbook and updates for FY2022-23 – Dave stated that he would like to do the same steps with the faculty handbook as the parent/student handbook and have the board adopt the current handbook and work on updating and aligning this handbook for the next school year with review by an attorney.
- D. Discuss possible change to monthly board meeting start times to accommodate other working schedules – Cheryl asked that the board wait to

make a decision on this item till the CCESA Administrative Specialist III position be filled.

- E. Discuss board policies, procedures, protocols, timelines and communication methods for the submission of board documents, reports, attachments, presentations and posting of the agenda and meeting minutes to the CCASD website – Cheryl asked that the board wait to make a decision on this item till the CCESA Administrative Specialist III position be filled.
- F. Discuss math curriculum to be used as resource – Traci reported that they planned to use the resources and materials from another math class since this curriculum is already in place. She said she wants to eliminate some of the tougher topics within the class and then expand on the topics at the appropriate level for this new class and call it financial math. She said this class will work on personal finance math topics such as credit cards, interest rates, basic taxes etc. The board asked that this item be added to the August board meeting agenda as an action item to approve the classes syllabus and course name.

VI. **ACTION ITEMS**

- A. Approval of County Attorney providing legal counsel if needed for FY2022 – Dave explained that this is a letter of services and rates that are provided each year by the Coconino County Attorney's and the school must approve the annual contract in order to receive services if they are needed. Cheryl Mango-Paget moved to approve the FY22 attorney contract.
- B. Approval from .4 to .5 for transition services and timeline of special education paperwork by Rebecca Miller, Tse' Yaato' – There was no further discussion on this item. Cheryl Mango-Paget moved to approve the increase for Rebecca Miller.
- C. Approval of hiring personnel: Jail Teacher – Thomas Drumm – pending formal approval with County Sheriff's Department – There was no further discussion. Cheryl Mango-Paget moved to approve the hiring of Thomas Drumm pending formal approval from the Coconino County Sheriff's Department.
- D. Approval of the following Accommodation District Handbooks:
 - Tse' Yaato' High School Parent/Student Handbook
 - Ponderosa High School Parent/Student Handbook
 - Tse' Yaato' High School Faculty HandbookCheryl Mango-Paget moved to approve the three handbooks with the change of Dave Dirksen's name and the addition of the following statement, "Students and parents are responsible for understanding and adhering to the guidelines presented in the is handbook as it is the desire of the Coconino County Accommodation School District that all students will be permitted to remain enrolled and successfully complete their education and obtain a high school diploma from Tse' Yaato'/Ponderosa High School."
- E. Approve to change the August 10, 2021 board member meeting at 10:00 a.m. to August 9, 2021 at 8:30 a.m. – Cheryl moved to approve the August board meeting date and time.

VII. **CALL TO THE PUBLIC**

There were no public comments.

VIII. **CONSENT AGENDA**

- A. Approval of June 22, 2021 Board Meeting Minutes – Cheryl moved to approve the June 22, 2021 board meeting minutes.
- B. Approval of the FY22 Adopted Budget – Cheryl moved to adopt the FY22 CCASD budget

IX. **FUTURE AGENDA ITEMS**

- A. Decide on Impact Aid survey date for FY22 – Add to August board meeting agenda.
- B. Discuss next steps for the strategic plan development and incorporate a timeline – Add to August board meeting agenda.
- C. Approve financial math class syllabus and course name – Add to August board meeting agenda.
- D. Discussion on mask and vaccine CDC requirements and school policies – Add to August board meeting agenda.

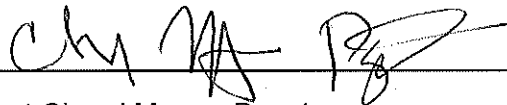
X. **ANNOUNCEMENTS**

- A. Cheryl let the board know that the County Manager has asked for the CCESA to staff a booth at the July 28, 2021, City Market event from 4-8. She invited staff from both the Ponderosa and Tse' Yaato' High School to come assist with the event or to get the CCESA some of their school pamphlets that can be handed out to future potential students.
- B. Robin reported that staff will be back in the building on August 2 and students will start back to school on August 5th.

XI. **ADJOURNMENT**

Cheryl adjourned the meeting at 11:19 a.m.

Dated this 9 day of August, 2021

By: 

President Cheryl Mango-Paget

THE NEXT SCHEDULED BOARD MEETING IS AUGUST 9, 2021 at 8:30 A.M.